

**Interested Indian citizens of high motivation and proven track record may apply for the post of Deputy Registrar,GKCIET :**

1.	Name of the post	<b>Deputy Registrar</b>
2.	No of Post	01
4.	Scale of Pay (Grade Pay & Pay Band)	PB-3 (Rs. 15600 – 39100) with Grade Pay of Rs. 7600/-.
5	Qualification(s)	<b>Essential:</b> i). A Master’s degree with at least 55% of the marks or its equivalent grade of B in the UGC seven point scale. ii). Five years of experience as a Lecturer in a college or a university with experience in educational administration. <b>Or</b> Comparable working experience in research/industry establishment and /or other globally reputed organizations/or Institutions of higher education <b>Or</b> Five years of administrative experience as Asstt. Registrar (Grade Pay of Rs. 5400) or in equivalent post.  <b>Desirable:</b> i)Degree in Management or Law and ability to supervise computerizes administration with innovative approach <b>knowledge of financial management and accounting practices ,</b> ii) <b>Chartered/Cost Accountant/Any other equivalent Professional Degree or Diploma in Finance Management and Capable of using Computer independently may get preference in selection.</b>
7.	Age	Below 45 years (relaxation in age as per reservation policy of the Govt. of India)

Interested candidate may apply to **“THE CHAIRMAN, Board of Governors(BoG),Ghani Khan Choudhury Institute of Engineering & Technology(GKCIET),Village & Post :Kotwali,District :Malda, PIN-732144,West Bengal,FAX No. 03512-268780**

**Last Date of Application:**

**Within 15 working days from date of publication of the advertisement in the leading dailies**

**Chairman**