



Ghani Khan Choudhury Institute of Engineering & Technology

(A Centrally Funded Technical Institute under Ministry of Education, Govt. of India.)

Narayanpur, Malda, Pin- 732141, West Bengal

Date: 15.02.2021

NOTICE

Sub: Conduction of Practical Classes for 2nd year & 3rd year diploma students (odd semester) in the Academic Session 2020-2021-reg.

As per the notification issued by Director of Technical Education & Training, Govt. of West Bengal memo no: 20-TET dated 11.01.2021 and No: 34-PRS/TETSD/2021 dated 03.02.2021 (enclosed also); all 2nd year & 3rd year students of diploma programme are hereby informed to attend practical classes from 18.02.2021.

All students have requested to report to the respective department at 10:00 AM on 18.02.2021. Class schedule for practical will be available at that time. Both buses from Archana Chatrabus will be started from 9:00 AM at 18.02.2021.

All precautions (e.g. wearing of masks, social distancing norms) must be taken by all the students during classes. For further information, students are advised to check the attached guidelines issued by WBSCT&VE&SD dated 15th February, 2021 and check Govt. of India MoHFW notifications from time to time. Students are also advised not to attend classes with symptoms like fever, cough etc.

This issues with approval of the competent authority.

Dy 15/02/2021
Academic Coordinator
GKCIET, Malda

Copy to:

1. Director, GKCIET, Malda for kind information please.
2. Deans, OSD (Acad. & Exam), HoDs, Exam Coordinator, Faculty through e-mails
3. Assistant Registrar (Acad. & Fin.), GKCIET, Malda for kind information please.
4. Assistant Librarian, GKCIET, Malda for necessary action please.
5. System Manager, GKCIET, Malda for uploading on the Institute website.
6. Office Copy.

Government of West Bengal
Directorate of Technical Education & Training
Karigari Bhawan, Plot - B/7, AA-III, New Town, Kolkata- 700 160

No: - TET

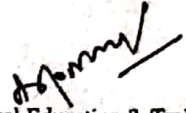
Date: 12/02/2021

ORDER

In continuation of this office memo no: 20-TET dated 11.01.2021 and No: 34-PRS/TETSD/2021 dated 03.02.2021, it is to notify that Government, Government-sponsored and self financing Polytechnics of the State will be opened w.e.f. 18.02.2021 for the purpose of conducting practical classes of the odd semester of 2nd year & 3rd year diploma students and other activities related to examination as decided by the Council from time to time.


Detailed Schedule etc will be notified by the Council.

Extant protocols of COVID 19 have to be followed.


Director of Technical Education & Training
West Bengal

Copy for information and necessary action to:

1. Chief Administrative Officer, WBSCT&VE&SD;
2. Joint Secretary, TET&SD Department, Kolkata 700 160;
3. Principal/OIC, Polytechnic
4. P.S. to Hon'ble M-I-C, TET&SD Department, Kolkata 700 160;
5. Sr P.A. to the Pr Secretary, T E T & S D Department, Kolkata 700 160;


Director of Technical Education & Training
West Bengal



**West Bengal State Council of Technical and Vocational
Education and Skill Development**

(Technical Education Division)

Karigari Bhawan, Plot-B/7, Action Area-III, Rajarhat, Newtown, Kolkata-700160

Memo No. WBSCTVESD/TED/SNB/2020-21/0011

Dated, 15th February, 2021

From: Koushik Bandyopadhyay

Senior Administrative Officer (Examination)

West Bengal State Council of Technical & Vocational Education and Skill Development

To: The Principal/Officer-in-Charge

All Government / Govt. Sponsored / Self-Financed Diploma Institutions

Sub: Guidelines regarding conduct of practical classes for the 2nd and 3rd year diploma students in the academic session 2020-21

Sir/Madam,

You are already aware that practical classes for the 2nd and 3rd year diploma students will be conducted on and from **18.02.2021 (Thursday)**. An order regarding this matter issued by the Director of Technical Education & Training, Govt. of WB, has already been mailed for your information and taking necessary action. Top priority while conduct in practical classes should be safety, health and well-being of the students, teachers and staff. In this regard, following guidelines are furnished below for the convenience of all concerned for conduct of practical classes for the 2nd and 3rd year diploma students in the academic session 2020-21 with strict compliance of COVID-19 safety protocols.

- i) Physical distancing should be maintained at all places and crowding must not be allowed at any place inside the campus under any circumstances.
- ii) Depending on the availability of space in practical class rooms/ laboratories or learning sites, up to 50% students may be allowed on a rotation basis to attend the classes and necessary guidelines/protocols to prevent the spread of COVID-19 should be observed.
- iii) Institutes should consider reducing the class size and break them in multiple sections to maintain physical distancing during the classes. At all times, the teachers and students should maintain a physical distancing of 6 feet apart, wherever feasible. Institutes should plan accordingly so that all the students may participate in the practical classes on a rotation basis.
- iv) While permitting, outdoor spaces may be utilized for conducting teacher student interactions, keeping in view the safety and security of students and physical distancing protocols.
- v) The practical class rooms/laboratories are to be sanitized after conducting the classes for each batch.
- vi) Wearing of face cover/ mask by all students and staff should be ensured.

- vii) Institutes should provide hand sanitizers at the laboratories for their students. The students may also be advised to carry their own sanitizers.
- viii) Hand washing stations with facilities of liquid soap should be created so that every student can wash his/her hands frequently.
- ix) All teachers who are at higher risk, i.e., older teachers and the teachers who have underlying medical conditions are advised to take extra precautions. They should preferably not be exposed to any front-line work requiring direct contact with the students.
- x) Institutes should make the students aware of the COVID-19 related situation, precautions and steps to be taken to stay safe and healthy.

Principals/Officers-in-Charge are requested to adopt the aforesaid guidelines and take necessary steps to implement them accordingly for conduct of practical classes for 2nd and 3rd year diploma students.

Thanking you.

Yours faithfully,



Koushik Bandyopadhyay
Senior Administrative Officer (Examination)
WBSCT&VE&SD

Copy for information to:

1. Chairperson, WBSCT&VE&SD
2. CAO, WBSCT&VE&SD
3. Director, DTET
4. PS to the Hon'ble Minister-in-Charge, Dept. of TET&SD
5. Sr. PA to the Principal Secretary, Dept. of TET&SD
6. SAO (TE), WBSCT&VE&SD
7. AO (Examination), WBSCT&VE&SD



Koushik Bandyopadhyay
Senior Administrative Officer (Examination)
WBSCT&VE&SD