



Dated: 08.03.2021

NOTICE

(For refund to all B.Tech students admitted through JoSAA/CSAB-2020)

All candidates of 4-year B.Tech programs [admitted / allotted-but-not-admitted / allotted-admitted-but-not-registered / Allotted-admitted-registered-then-withdrawn / Others] in the session of 2020-21 through CSAB-2020 in the department of EE, FT and ME at GKCIET, Malda under the University of MAKAUT, Kolkata are hereby advised to go to GKCIET website (<http://www.gkciet.ac.in>) and download the refund form, fill up and send back the duly filled up form along with following documents to the email id (btechrefunds@gkciet.ac.in) within 08.04.2021. Additionally, filling up of the Google Form is mandatory (link given below). Application after due date will not be considered in the first round.

Link: <https://docs.google.com/forms/d/e/1FAIpQLSfTtJXMgqKiHNEoleH1AH01LpOAMgaC3ou-V9zuHbw9v5JtgQ/viewform>

Document(s) to be attached:

- (i) Provisional admission slip provided by GKCIET
- (ii) Photocopy of Institute fee payment
- (iii) Photocopy of bank passbook (candidate must be the account holder for transferring refunds)
- (iv) Allotment letter
- (v) Hostel seat booking fees (if applicable)
- (vi) Copy of the first email (date of communication visible) sent to GKCIET by the student informing the Institute about his/her decision to withdraw from the Institute.

This is issued with approval of the competent authority.

**Academic Co-ordinator
GKCIET, Malda**

Copy to:

1. All notice boards
2. OSD (Acad.& Exam)
3. Asst. Registrar (Acad.)
4. Dean (Acad., P &D)
5. System Manager for uploading in the institute website
6. Director, GKCIET, Malda for kind information please
7. File copy

GHANI KHAN CHOUDHURY INSTITUTE OF ENGINEERING & TECHNOLOGY

(A CFTI and Estd. by MoE, GoI)
Narayanpur, Malda-732 141, West Bengal

APPLICATION FOR REFUND*

Session:

(Use Block Letters Only)

Admitted through (WBJEE/JoSAA/CSAB/JEXPO/JELET/Decentralized)

Details of the Applicant

Name of the Applicant																				
Father's Name																				
Mother's Name																				

Details of the Program of GKCIET, Malda where the Applicant admitted/registered

Name of Program	
Name of the Department/Course	
Status: Admitted/ Allotted but not admitted/ Admitted but Not Registered/ Admitted and Registered then Left/ Others	
Whether TFW or not (Yes/No)	
Did you pay hostel fees	

Details of Bank Account (Enclosed a copy of Bank Pass Book)

Name of Account Holder																				
Bank Account Number																				
Bank Account Type																				
Name of the Bank																				
Address of Bank Branch																				
IFSC																				
MICR																				

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge & belief.

Signature of the Applicant

For Office Use Only

We hereby certified that the amount of Rs. _____ (In words Rupees

_____) claimed as refund by the applicant, and is be transferred/paidto his/her above bank account following the method instructed in the *Note Sheet* and approval of the competent authority.

Staff (MTS/LDC), Academic Section

Academic Coordinator

OSD(Acad. & Exam.)

Dean (Acad., P&D)