Ghani Khan Choudhury Institute of Engineering and Technology
(A CFTI under the Ministry of Education, Govt. of India)
Narayanpur, Malda -732141, West Bengal

Date: 06/10/2021

Notification/Guidelines
Admission/Registration in Diploma Programs through GET 2021
(Provisional Admission for the Academic Year of 2021-22)

All Candidates,

Greetings from Ghani Khan Choudhury Institute of Engineering and Technology, Malda-a Centrally Funded Technical Institute (CFTI) established under the Ministry of Education (formerly MHRD), Govt. of India. For the Academic Year of 2021-22, our Institute is offering AICTE approved Diploma programs (3 years duration) in (i) **Civil Engineering,** (ii) **Computer Science & Technology,** (iii) **Electrical Engineering**, (iv) **Food Processing Technology** and (v) **Mechanical Engineering** affiliated to West Bengal State Council of Technical & Vocational Education and Skill Development (WBSCT&VE&SD), Kolkata.

The admission criteria are:

For candidates taking admission in 1st Year:
- Candidates must pass Madhyamik/10th Std Examination from Other States excluding West Bengal, and from a recognized Secondary Education or its equivalent Board/Council by the WBSCT&VE&SD with English, Physical Science/Science and Mathematics amongst others as subjects and secure at least 35% marks (no rounding off) in aggregate without additional subjects. Conforming to the benchmark of 35% marks (no rounding off) in aggregate is a must, failing which candidature will be cancelled even after allotment of a seat.
- The candidate should not be born after 01.07.2006 and there is no upper age limit.

You are most welcome in this Institute. However, as a part of the admission in above Diploma programs, you are hereby requested to follow the below mentioned process. For any query, you may contact the following officials department-wise for your clarification:

Dr. Koushik Paul	*7866931508*	*About Civil Engineering Dept.*
Mr. Showmik Bhowmik	*7003554814*	*About Computer Science & Engineering Dept.*
Mr. Nikhil Deo	*9612541318*	
Dr. Sandip Chanda	*7866931504*	*About Electrical Engineering Dept.*
Dr. Kshirod Kumar Dash	*7866931516*	*About Food Technology Dept.*
Dr. Hasibur Rahaman	*7866931525*	*About Mechanical Engineering Dept.*
Mr. Dharmeswar Dash	*7866931518*	
Dr. Nilkanta Barman	*7866931503*	*Overall*

For any query, you may also mail to the department-wise e-mail IDs:

Civil Engineering	kiran@gkciet.ac.in
Computer Science & Engineering	showmik@gkciet.ac.in debadrita@gkciet.ac.in siraj@gkciet.ac.in
Electrical Engineering	sandip@gkciet.ac.in
Food Processing Technology	mudasir@gkciet.ac.in
Mechanical Engineering	nilkanta@gkciet.ac.in dharmeswar@gkciet.ac.in
Overall	mudasir@gkciet.ac.in

(1) Submission of the following documents through e-mail (department-wise) is mandatory for your provisional admission
(Please see your allotment letter, your department is mentioned there)

Sl. No.	Items
(i)	Duly filled in Application Form (The application format is available in our Institute website, www.gkciet.ac.in, please see **Annexure-I**)(Please visit the *Disciplinary Rules & Regulation for Students of this Institute* as available in Institute website at www.gkciet.ac.in before filling your Application Form, all students of this Institute must obey the same during their stay of the Diploma Program)
(ii)	Copy of Rank Card of GET-2021 [and department allotment letter (GET-2021)] (Scan Copy of the Original)
(iii)	Migration Certificate (for such candidate who passed before the year of 2021 and admitted for their higher study in any Institute/College/University etc.) or a declaration in a Stamp Paper of Rs. 10/- by the Candidate and Parents/Guardian mentioning not pursuing any higher study. The Migration Certificate is to be submitted (if applied for the same but not available) by end of October, 2021. (For declaration format, please see **Annexure-II**) *(Send Scan Copy of original document only)*
(iv)	Copy of Admit Card of Madhyamik/10th Std or equivalent examination (Scan Copy of the Original)
(v)	Copy of Mark-sheet of Madhyamik/10th Std or equivalent examination (Scan Copy of the Original)
(vi)	Copy of Certificate of Madhyamik/10th Std or equivalent examination (Scan Copy of the Original)
(vii)	Address Proof/Domicile Certificate from the Competent Authority (Format as per **Annexure-III**) *(May send a Scan Copy of Original by e-mail, must submit physically later on as per notice of the State Council)*
(viii)	Copy of Aadhar Card of the Candidate (Scan Copy of the Original)
(ix)	Copy of Caste Certificate issued by the competent authority for candidates allotted under SC/ST/OBC category. (Scan Copy of the Original)

(x)	Copy of Physically Challenged Certificate issued by the competent authority (to be issued by any Govt. hospital) for candidates those are allotted under PC (Physically Challenged)/PwD category. (Scan Copy of the Original)
(xi)	Copy of EWS Certificate issued by competent authority (as per **Annexure-IV**) for candidates those are allotted under scheme of Economically Weaker Sections. (Scan Copy of the Original)
(xii)	Medical Fitness Certificate of Candidate (as per **Annexure-V**) *(May send a Scan Copy of Original by e-mail, must submit physically as per notice of the State Council)*
(xiii)	Copy of Affidavit for Anti-Ragging by Candidate in a Stamp Paper as per format of **Annexure-VI** *(May send a Scan Copy of Original by e-mail, must submit physically later on as per notice of the State Council)*
(xiv)	Copy of Affidavit for Anti-Ragging by Parents in a Stamp Paper as per format of **Annexure-VII** *(May send a Scan Copy of Original by e-mail, must submit physically later on as per notice of the State Council)*
(xv)	Copy of School Leaving Certificate *(May send a Scan Copy of Original by e-mail, must submit physically later on as per notice of the State Council)*
(xvi)	Soft copy of a recent passport sized colour photograph in JPG/JPEG format

Send all documents by a single mail mentioning your name, father's name and department allotted, and GEN & Category (if applicable) Ranks.

(2) Verification of all documents after receiving through e-mails

After receiving all the required documents from each candidate in referred email (mudasir@gkciet.ac.in/nikhil@gkciet.ac.in) /above mentioned e-mail ids of respective departments, the concerned admission officers will contact with the candidate/parents over telephone, WhatsApp Chat/Video Calling or other digital video mode for verification of all documents. During verification, all original documents are to be shown by the candidate, and concerned officers are also to be satisfied with your documents. Thereby, all candidates are requested to keep ready all above required documents serially before the verification. Your verification schedule, verification report and any declaration on your documents as per requirement/institute norms will be informed by the concerned admission committee officials.

(3) Payment of Fees (for 1st Semester Only)

Only after successful verification of all documents, an admission/registration fee of **Rs. 1705/-** as the 1st Semester Fee only**,** is to be paid for admission. Fee Structure for Diploma programs of 3 years duration is enclosed as **Annexure-VIII**.
(*Any excess fee, if any, collected may be adjusted in later semesters*)

The payment can be made by Online Transfer (NEFT/IMPS/Phone Pe/Google Pay etc)
Details of the Institute Bank Account where the above-mentioned amount is to be transferred through NEFT/IMPS/Phone Pe/Google Pay for confirming your admission in our Institute are:

A/c Holder	Ghani Khan Choudhury Institute of Engineering and Technology
A/c No.	919010044132909
IFSC	UTIB0003140
Bank Name	Axis Bank
Branch	Mangalbari Branch, Malda
Account Type	Savings Account

Mandatorily/must keep receipt of your online transfer/transaction along with the UTR No. and Transaction ID whichever available or both. Respective UTR No. and Transaction ID of your payment are to be provided to us by following Google link and send respective receipt copy to above e-mail ID (mudasir@gkciet.ac.in /nikhil@gkciet.ac.in).

https://forms.gle/BrwAsWViLR5yL8BY9

Online transfer can be made from (i) candidate/parents/guardian/relative's bank account, please take print/make pdf file of your transaction/payment or (ii) through any bank, please take receipt from the bank and collect UTR No. & Transaction ID of your payment from bank.

(4) Confirmation of your provisional admission (Diploma in A. Y. of 2021-22)

After receiving the receipt, UTR No. and Transaction ID of your online payment, concerned officers/Finance Section will check respective payment status. On successful payment only, concerned admission committee officers will confirm your provisional admission in Diploma program of this Institute.

(5) Submission of hard copies of necessary documents

Send hard copy of the application with all originals as per Sl. No. 1 (i, iii, xii-xv) and self-attested Xerox copies for other necessary documents as per the Sl. No. 1, and *one xerox copy of the whole set* by speed post to *The Chairman, Admission Committee- GET 2021, Ghani Khan Choudhury Institute of Engineering and Technology (GKCIET), Narayanpur, Malda, West Bengal–732141* or by physically in the office/Academic Section of our Institute by post/ after pandemic as per the affiliating Council/before registration under the affiliating Council. Your final admission will be confirmed only after receiving all of the necessary/required documents as per the Institute / affiliating Council.

(6) **Hostel Facility**

The hostel facility inside campus of the Institute is under construction and hence, Institute is unable to provide such facility at present. However, it will be available after the completion of construction in due course of time. Additional hostel fee will be collected by the Institute if allotted in future and in physical presence of the students.

Please follow our Institute website at www.gkciet.ac.in for any update regarding your admission/registration in Diploma programs of this Institute.

This issue with approval of the competent authority.

Chairman,
Admission Committee, GET-2021

Copy to: Director, GKCIET, Malda for your kind information.