Ghani Khan Choudhury Institute of Engineering and Technology
(A CFTI under the Ministry of Education, Govt. of India)
Narayanpur, Malda -732141, West Bengal

Date: 15/11/2021

Revised Notification/Guidelines
Admission/Registration in B.Tech Programs through
JoSAA/CSAB Counseling for Academic Year of 2021-22

All Candidates,

Greetings from Ghani Khan Choudhury Institute of Engineering and Technology, Malda — a Centrally Funded Technical Institute (CFTI) established under the Ministry of Education, Govt. of India! In this Academic Year of 2021-22, our Institute is offering AICTE approved B.Tech programs (4 years duration) in (i) **Electrical Engineering**, (ii) **Food Technology** and (iii) **Mechanical Engineering** affiliated to Maulana Abul Kalam Azad University of Technology (MAKAUT), West Bengal.

The admission criteria are:

(a) Secured a rank in JEE (Mains) AND

(b) Candidate/s must pass Class XII or equivalent Board Exam in 2019/2020/2021 with Physics, Maths, Chemistry/Biology/Biotechnology/technical vocation subject, a language subject plus any other subject.

For admission to B. Tech programs in GKCIET, Malda, 'Home State Quota' includes those candidates hailing (i.e. passing class XII exams) from Arunachal Pradesh, Assam, Nagaland, Manipur, Meghalaya, Mizoram, Sikkim and Tripura. 'Other state quota' is defined for candidates other than the states of Arunachal Pradesh, Assam, Nagaland, Manipur, Meghalaya, Mizoram, Sikkim, Tripura and West Bengal.

You may contact the following officials for your clarification:

Dr. Debrup Hui	*7866931505*	*About Institute, Training & Placement*
Dr. Sandip Chanda	*7866931504*	*About Electrical Engineering Dept.*
Dr. Kshirod Kumar Dash	*7866931516*	*About Food Technology Dept.*
Dr. Nilkanta Barman	*7866931525*	*About Mechanical Engineering Dept.*
Dr. Koushik Paul	*7866931508*	*About process of admission, filling form & others*

Departmental email ids for submission of documents and queries:

Department	Email ids
Electrical Engineering	admission_ee@gkciet.ac.in
Mechanical Engineering	admission_me@gkciet.ac.in
Food Technology	admission_ft@gkciet.ac.in

Students may opt for (A) online reporting (B) offline reporting as per their convenience; however, they should inform their choice to their respective department. Students must ensure that all admission related formalities are completed by **13th Dec 2021**.

Students are advised to follow the below-mentioned steps for admission:

(1) Submission of following documents through e-mails only (department-wise as per above e-mail IDs)

Sl. No.	Items
(i)	Duly filled in Application Form (The application format is available in our Institute website, www.gkciet.ac.in, please see **Annexure-I**) (Please visit the ***Disciplinary Rules & Regulation for Students of this Institute*** as available in Institute website at www.gkciet.ac.in before filling your Application Form, all students of this Institute must obey the same during their stay of Degree Program)
(ii)	Copy of Rank Card/Score Card of JEE (Mains)-2021 (Scan Copy of the Original or Self Attested in case of Xerox/Print Copy)
(iii)	Copy of Provisional Seat Allocation Letter issued by the JoSAA/CSAB (Scan Copy of the Original or Self Attested in case of Xerox/Print Copy)
(iv)	Copy of any other documents issued by the JoSAA/CSAB (Scan Copy of the Original or Self Attested in case of Xerox/Print Copy)
(v)	Migration Certificate (for such candidate who passed before the year of 2021 and admitted for their higher study in any Institute/College/University etc.) or a declaration in a Stamp Paper of Rs. 10/- by the Candidate and Parents/Guardian mentioning not pursuing any higher study or Migration Certificate is to be submitted (if applied for the same or not available) by end of November, 2021. (For declaration format, please see **Annexure-II**) ***(Send Scan Copy of original document only)***
(vi)	Copy of Admit Card of Secondary or equivalent examination (Scan Copy of the Original or Self Attested in case of Xerox/Print Copy)
(vii)	Copy of Mark-sheet of Secondary or equivalent examination (Scan Copy of the Original or Self Attested in case of Xerox/Print Copy)
(viii)	Copy of Certificate of Secondary or equivalent examination (Scan Copy of the Original or Self Attested in case of Xerox/Print Copy)
(ix)	Copy of Admit Card of H.S. or equivalent examination (Scan Copy of the Original or Self Attested in case of Xerox/Print Copy)
(x)	Copy of Mark-sheet of H.S. or equivalent examination (Scan Copy of the Original or Self Attested in case of Xerox/Print Copy)
(xi)	Copy of Certificate of H.S. or equivalent examination (if available) (Scan Copy of the Original or Self Attested in case of Xerox/Print Copy)
(xii)	Address Proof/Domicile Certificate from the Competent Authority (Format as per **Annexure-III**) ***(Send Scan Copy of Original by e-mail)***
(xiii)	Copy of Aadhar Card of the Candidate

	(Scan Copy of the Original or Self Attested in case of Xerox/Print Copy)
(xiv)	Copy of Caste Certificate issued by the competent authority for candidates those are allotted under category of SC/ST/OBC-NCL. OBC-NCL certificate issued on/after 01.04.2021 will be acceptable. (Format as per **Annexure-IV**) (Scan Copy of the Original or Self Attested in case of Xerox/Print Copy)
(xv)	Copy of Physically Challenged Certificate issued by the competent authority for candidates those are allotted under category of PwD. (As per **Annexure-V**) (Scan Copy of the Original or Self Attested in case of Xerox/Print Copy)
(xvi)	Copy of GEN-EWS Certificate issued by competent authority (as per **Annexure-VI**) for candidates those are allotted under scheme of General-Economically Weaker Sections. GEN-EWS certificate issued on/after 01.04.2021 will be acceptable. (Scan Copy of the Original or Self Attested in case of Xerox/Print Copy)
(xvii)	Physical Fitness Certificate of Candidate (as per **Annexure-VII**) *(Send Scan Copy of Original document by e-mail)*
(xviii)	Copy of Affidavit for Anti-Ragging by Candidate in a Stamp Paper of Rs. 10/- as per format of **Annexure-VIII** *(Send Scan Copy of Original document by e-mail)*
(xix)	Copy of Affidavit for Anti-Ragging by Parents in a Stamp Paper of Rs. 10/- as perform at of **Annexure-IX** *(Send Scan Copy of Original by e-mail)*
(xx)	Copy of School Leaving Certificate *(Send Scan Copy of Original by e-mail)*
(xxi)	Soft copy of a recent passport sized colour photograph in JPG/JPEG format
(xxii)	Up-gradation form, if any.
(xxiii)	Income Certificate (optional for students)

Make a single .pdf file of all above documents and name the file asdepartment_yourfullname_GENRank.pdf
Send all documents by a single mail mentioning your name, father's name and department allotted, and GEN & Category (if applicable) Ranks.
The admission fee has to be paid after verification of your documents.

(2) 'Online reporting' and verification of all documents

Departmental officials/faculties will verify the uploaded documents of the concerned student/s on the JoSAA portal and raise queries/seek clarifications. Students need to successfully address those queries so as to get his/her seat provisionally confirmed. The steps involved in online reporting are elaborated in pages 32-34 in JoSAA-2021 business rules and the time line given in Annexure 3 of JoSAA-2021 Business Rules will be strictly adhered to. Additionally, the concerned departmental officers may contact with the candidate over telephone, WhatsApp Chat/Video Calling or other digital video mode for verification of all documents. During verification, all original documents are to be shown by the candidate. Additional documents need to be sent to the departmental admission emails referred to earlier.

(3) Payment of Fees (for 1st Semester Only)

Only after successful verification of all documents, an admission/registration fee (1st Semester Fee) of **Rs. 18,620/-** is to be paid for admission. Fee Structure for B. Tech programs of 4 years duration is enclosed as **Annexure-X**.

(*Other fees, if any as per the Institute/affiliating University, will be collected after your admission, and your seat acceptance fee paid to JoSAA/CSAB will be refunded as and when JoSAA/CSAB sends it to us*)

The admission fee payment can be made either by Online Transfer (NEFT/IMPS/Phone Pe/Google Pay etc.)

Details of the Institute Bank Account where the above-mentioned amount is to be transferred through NEFT/IMPS/Phone Pe/Google Pay for confirming your admission in our Institute are:

A/c Holder	Ghani Khan Choudhury Institute of Engineering and Technology
A/c No.	919010044132909
IFSC	UTIB0003140
Bank Name	Axis Bank
Branch	Mangalbari Branch, Malda
Account Type	Savings Account

Mandatorily/must keep receipt of your online transfer/transaction along with the UTR No. and Transaction ID whichever available or both. Respective UTR No. and Transaction ID of your payment are to be provided to us by following Google link and send respective receipt copy to above e-mail ID (department-wise).
https://forms.gle/1bXzfvAYkGHhWDwX7

Online transfer can be made from (i) candidate/parents/guardian/relative's bank account, please take print/make pdf file of your transaction/payment or (ii) through any bank, please take receipt from bank and collect UTR No. & Transaction ID of your payment from bank.

(4) Confirmation of your provisional admission (B. Tech in A. Y. of 2021-22)

After receiving the receipt, UTR No. and Transaction ID of your online payment or Demand Draft, concerned officers/Finance Section will check respective payment status. *On successful payment only, concerned departmental officers will confirm your provisional admission in B.Tech program of this Institute.*

(5) Submission of hard copies of necessary documents

Hard copy of the application (Annexure I) with all originals as per Sl. No. 1 (i, v, xii, xvii, xviii, xix, xx) and self-attested xerox copies for other necessary documents as per the section (1), and another *one xerox copy of the whole set* (i.e. total two sets of documents) needs to be submitted before MAKAUT registration process. The submission can be done physically or by **Speed Post to *Dean (Acad., P & D), Ghani Khan Choudhury Institute of Engineering & Technology (GKCIET), Narayanpur, Near Popra More, Malda, West Bengal, PIN 732141***. Your final admission will be confirmed only after receiving all of the necessary/required documents as per the

Institute / affiliating University.

Students are advised to follow the below-mentioned steps for admission:

(6) Submission of following documents physically between 7th Dec to 13th Dec 2021:

Sl. No.	Items
(i)	Duly filled in Application Form (The application format is available in our Institute website, www.gkciet.ac.in, please see **Annexure-I**) (Please visit the ***Disciplinary Rules & Regulation for Students of this Institute*** as available in Institute website at www.gkciet.ac.in before filling your Application Form, all students of this Institute must obey the same during their stay of Degree Program)
(ii)	Copy of Rank Card/Score Card of JEE (Mains)-2021
(iii)	Copy of Provisional Seat Allocation Letter issued by the JoSAA/CSAB
(iv)	Copy of any other documents issued by the JoSAA/CSAB
(v)	Migration Certificate (for such candidate who passed before the year of 2021 and admitted for their higher study in any Institute/College/University etc.)or a declaration in a Stamp Paper of Rs. 10/- by the Candidate and Parents/Guardian mentioning not pursuing any higher study or Migration Certificate is to be submitted (if applied for the same or not available) by end of November, 2021. (For declaration format, please see **Annexure-II**) *(original document only)*
(vi)	Copy of Admit Card of Secondary or equivalent examination
(vii)	Copy of Mark-sheet of Secondary or equivalent examination
(viii)	Copy of Certificate of Secondary or equivalent examination
(ix)	Copy of Admit Card of H.S. or equivalent examination
(x)	Copy of Mark-sheet of H.S. or equivalent examination
(xi)	Copy of Certificate of H.S. or equivalent examination (if available)
(xii)	Address Proof/Domicile Certificate from the Competent Authority *(Original document only)*
(xiii)	Copy of Aadhar Card of the Candidate
(xiv)	Copy of Caste Certificate issued by the competent authority for candidates those are allotted under category of SC/ST/OBC-NCL. OBC-NCL certificate issued on/after 01.04.2021 will be acceptable. (Format as per **Annexure-IV**)
(xv)	Copy of Physically Challenged Certificate issued by the competent authority for candidates those are allotted under category of PwD. (As per **Annexure-V**)
(xvi)	Copy of GEN-EWS Certificate issued by competent authority (as per **Annexure-VI**) for candidates those are allotted under scheme of General-Economically Weaker Sections. GEN-EWS certificate issued on/after 01.04.2021 will be acceptable.
(xvii)	Physical Fitness Certificate of Candidate (as per **Annexure-VII**) *(Original document)*
(xviii)	Affidavit for Anti-Ragging by Candidate in a Stamp Paper of Rs. 10/- as per

	format of **Annexure-VIII** *(Original document)*
(xix)	Affidavit for Anti-Ragging by Parents in a Stamp Paper of Rs. 10/- as perform at of **Annexure-IX** *(Original)*
(xx)	Copy of School Leaving Certificate *(Original)*
(xxi)	Soft copy of a recent passport sized colour photograph in JPG/JPEG format
(xxii)	Up-gradation form, if any.
(xxiii)	Income Certificate (optional for students)

(7) 'Offline reporting' and physical verification of all documents

Students are advised to bring all original documents for document verification during Dec 7 – Dec 13, 2021. Hard copy of the application (Annexure I) with all originals as per Sl. No. 6 (i, v, xii, xvii, xviii, xix, xx) and self-attested xerox copies for other necessary documents as per the section (6), and another *one xerox copy of the whole set* (i.e. total two sets of documents) needs to be submitted physically during that time. Your final admission will be confirmed only after receiving all of the necessary/required documents as per the Institute / affiliating University.

(8) Payment of Fees (for 1st Semester Only)

Only after successful verification of all documents, an admission/registration fee (1st Semester Fee) of **Rs. 18,620/-** is to be paid for admission (by cash). Fee Structure for B. Tech programs of 4 years duration is enclosed as **Annexure-X**.
(*Other fees, if any as per the Institute/affiliating University, will be collected after your admission, and your seat acceptance fee paid to JoSAA/CSAB will be refunded as and when JoSAA/CSAB sends it to us*).

(9) Hostel Facility

The hostel facility inside campus of the Institute is under construction and hence, Institute is unable to provide such facility at present. It is likely to be ready during early next year.

In case of female students, a 50 seated hostel facility is available, that to be allotted 'First Come First Served' basis. Accordingly, additional hostel fee will be collected by the Institute in physical presence of the students.

Please follow our Institute website at www.gkciet.ac.in for any update regarding your admission/registration in B.Tech programs of this Institute.

This issues with approval of the competent authority.

Sd/-
(Dr. Koushik Paul)
Chairman/ Registration & Admission Committee-2021

Copy to: Director, GKCIET, Malda for kind information please