

MINUTES OF 1ST MEETING OF THE ACADEMIC COUNCIL (5TH MEETING OF THE ACADEMIC COMMITTEE) OF GHANI KHAN CHOUDHURY INSTITUTE OF ENGINEERING & TECHNOLOGY(GKCIET) HELD ON 10TH MARCH, 2018 (11:30 AM) AT SEMINAR HALL, ACADEMIC BLOCK-A of GKCIET, NARAYANPUR, MALDA, WEST BENGAL

The following members attended the meeting:

01.	Prof. Parameswara Rao Alapati Director, GKCIET, Malda	Chairman
02.	Dr. A. Arunachalam Principal Scientist, Indian Council of Agricultural Research Krishi Bhawan, New Delhi- 110 001	Member
03.	Dr. Surajit Chattopadhyay Associate Professor, Dean (Research & Consultancy) & HoD, Electrical Engineering GKCIET, Malda	Member
04.	Mr. Haradhan Sarkar Assistant Professor, HoD, Civil Engineering GKCIET, Malda	Member
05.	Mr. Subrata Roy Assistant Professor, HoD, Computer Science & Engineering GKCIET, Malda	Member
06.	Mr. Sudip Kumar Das Assistant Professor, HoD, Food Technology GKCIET, Malda	Member
07.	Mr. Habib Masum Assistant Professor, HoD, Mechanical Engineering GKCIET, Malda	Member
08.	Mr. Bikarna Tarafdar Assistant Professor, HoD, General Science & Humanities GKCIET, Malda	Member
09.	Md. Jigar Ali Senior Trainer & In-Charge of Non-formal GKCIET, Malda	Member
10.	Mr. Uttam Kumar Ghosh Assistant Librarian GKCIET, Malda	Member
11.	Mr. Dharmeswar Dash Assistant Professor & Examination Co-ordinator GKCIET, Malda	Special Invitee
12.	Md. Abdur Rajjaque Assistant Registrar (A & E, Fin. and Acad.) GKCIET, Malda	Special Invitee
13.	Dr. Nilkanta Barman Associate Professor & Dean (Academic, Planning & Development) GKCIET, Malda	Member / Member Secretary




21.03.2018

The Chairman welcomed and expressed his special thanks to Dr. A. Arunachalam, Principal Scientist, ICAR, New Delhi for participating in the meeting by sparing his valuable time and travelling a long distance, and thereafter he welcomed all other members of the committee present. The Chairman also expressed his thanks to Prof. P. Parida, NERIST, Itanagar and Prof. Gargi Das, IIT, Kharagpur those informed their unavailability in the meeting. The Chairman then invited to the Member Secretary for conducting the meeting as per agenda. The Member Secretary expressed his sincere gratitude to the Chairman and all members of the committee. Agenda items were then taken up:

Item no: A.C. 01-01: To consider & confirm the minutes of the 4th Meeting of the Academic Committee, GKCIET, Malda held on 11th May, 2014

As no comments on these minutes were available and that these minutes were nearly 4 years old, the minutes of the 4th meeting of Academic Committee dated 11.05.2014 were confirmed.

Item no: A.C. 01-02: To consider the action taken report of 4th Meeting of the Academic Committee, GKCIET, Malda held on 11.05.2014

The members reviewed the progress on action taken report and accepted.

Item no: A.C. 01-03: To introduce 3-year diploma courses from the session of 2018-19

The Academic Council has approved introduction of 3-year diploma courses from the session of 2018-19 for the 10th pass or equivalent candidates. 50% of the approved intake to be filled up through JEXPO examination conducted by WBSCT&VE&SD, Kolkata and only for the candidates of West Bengal and remaining 50% of the approved intake to be filled up by a separate entrance test conducted by Ghani Khan Choudhury Institute of Engineering & Technology (GKCIET), Malda for the candidates from other states excluding West Bengal following the reservation policies as per the mandate of MHRD.

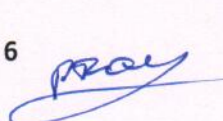
Subsequently, present status to accord affiliation to the degree courses has been discussed in details among the members. Thereafter, it was resolved that the admission to the degree courses would be made as soon as affiliation is accorded by the Maulana Abul Kalam Azad University of Technology (MAKAUT), Kolkata. The other options would also be explored, if required.

Item no: A. C. 01-04: To consider retitling of the diploma courses from 2+2+2 modules to suite 3-year diploma of WBSCT&VE&SD, Kolkata

The retitling of the 3-year diploma courses has been approved as per the courses offered by WBSCT&VE&SD, Kolkata as follows

- (i) Civil Engineering (CE)
- (ii) Computer Science & Technology (CST)
- (iii) Electrical Engineering (EE)
- (iv) Food Processing Technology (FPT)
- (v) Mechanical Engineering (ME).

In offering of all the above courses, GKCIET shall follow all norms and standards of WBSCT&VE&SD, Kolkata together with the curricular structure & syllabi of full-time 3-year diploma courses in Engineering & Technology, examination regulations and academic calendar as prescribed by the council from time to time (<http://webscte.org/>).



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Item no: AC: 01-05: To consider modalities and formalities for admitting students into 3-year diploma courses for the session of 2018-19 in the courses of CE, CST, EE, FPT and ME to the extent of 50% of sanctioned strength excluding the West Bengal students through a separate entrance test to be conducted by the GKCIET.

The Academic Council approved admissions to the diploma courses in CE, CST, EE, FPT and ME for the session of 2018-19 to the extent of 50% of the sanctioned strength excluding the West Bengal students through a separate entrance test to be conducted by the Ghani Khan Choudhury Institute of Engineering & Technology (GKCIET), Malda following the reservation policies as per mandate of MHRD. In this regard, the modalities and formalities submitted by the Admission Committee constituted vide office order GKCIET/616 dated 13.02.2018 has been accepted in general with a provision of modification, if required. The discussion on this item ended with a provision of providing online or direct coaching & facilitating online study materials by the Admission Committee to the SC & ST candidates as per necessity.

Item no: A.C. 01-06: To modify fee structure for the students to be admitted under 3-year diploma courses from 2018-19

After a thorough discussion and comparing the proposed fee structure of 3-year diploma courses with that of the other institutes, the Academic Council approved the proposal with minor modifications, which is applicable from the session 2018-19 onwards.

(ANNEXURE-I, pp.6]

Item no: A. C. 01-07: To consider filling up of 5% of the approved intake of diploma courses under the Tuition Fee Waiver (TFW) Scheme as per norms and standards of WBSCT&VE&SD during admission from the session of 2018-19 onwards.

The Academic Council approved filling up of 5% sanctioned intake on supernumerary basis under the Tuition Fee Waiver (TFW) scheme as mentioned by the WBSCT&VE&SD, Kolkata (Memo No. 135-TET (Poly)/14A-4/2011 dated 05.02.2018) in case of the candidates from West Bengal. However, as discussed in the house, a proposal would be made in case of candidates from the other states. Subsequently, the proposal is to be placed for approval to the Finance Committee (FC) and BoG of GKCIET through a committee exploring possibility of filling up of 5% sanctioned intake under the Tuition Fee Waiver (TFW) scheme and other possible facilities could be offered to the students/candidates from other states similar to the students/candidates of West Bengal under the Kanyashree scheme etc.

The Academic Council appointed the following committee to examine the matter.

- (i) Dean (Academic, P & D) – Chairman
- (ii) Dean (Research & Consultancy) – Member Secretary
- (iii) Head of Section, Students' Welfare – Member

Item no: A. C. 01-08: To consider and frame Rules & Regulations to maintain discipline among the students of the institute.

The Academic Council constitutes a committee towards framing rules & regulations to maintain discipline among the students in academic




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activities & inside the institute premises as well as in the hostel premises etc. following other central government institutes & CFTIs. As per approval by the Academic Council, the committee comprises of the following members as

- (i) Dean (Research & Consultancy) – Chairman
- (ii) Head of Section, Students Welfare – Member Secretary
- (iii) Dean (Academic, P & D) – Member
- (iv) Hostel Wardens – Members

Item no: A. C. 01- 09: Status & activities in Skill Development

The Academic Council appreciated and approved status report of all the courses as per NVEQF, TVET and others introduced/conducted at Ghani Khan Choudhury Institute of Engineering & Technology (GKCIET), Malda during the period of 2014 – 18 under the skill development wing of GKCIET.

The Academic Council also approved the status of introducing of Diploma of Vocational (D. Voc.) and Bachelor of Vocational (B. Voc.) under the National Skill Qualification Framework (NSQF) scheme after obtaining due approval and affiliation from the concerned bodies. Also, the status on GKCIET, Malda as a Skill Knowledge Provider (SKP) is noted.

Item no: A. C. 01- 10: Reporting items.

- (i) **Status of B. Tech. programs of 2 years duration (1st batch admitted in 2014-15 and 2nd batch admitted in 2015-16)**
Noted.
- (ii) **Results of certificate courses (even semester of 2013-14 to even semester of 2016-17)**
Noted.
- (iii) **Results of diploma courses (even semester of 2013-14 to even semester of 2016-17)**
Noted.
- (iv) **Diploma programs in CE, CSE, EE, FT & ME of the session 2016-18 is under progress**
Noted.
- (v) **Diploma programs in CE, CSE, EE, FT & ME of the session 2017-19 is under progress**
Noted.
- (vi) **Diploma program in CSE of the session 2016-18 admitted from ChT and STT departments**
Noted.

Item no: A. C. 01- 11: Any other item with permission of the chair.

With permission of the chair, the following items were discussed.

- (i) **Availing of Special Casual Leave (SCL) for the regular employees of this institute.**

Approved as per CCS leave rules.


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- (ii) **Dr. A Arunachalam, Principal Scientist, ICAR, New Delhi has suggested to introduce a self-study course on Environmental Studies to the students of GKCIET, Malda**

The Academic Council agreed to introduce a self-study course on Environmental Studies in future.

- (iii) **Dr. A Arunachalam, Principal Scientist, ICAR, New Delhi has suggested to develop a small agriculture engineering farm at GKCIET Narayanpur campus.**

The Academic Council appreciated the suggestion and agreed to develop a small farm in future.

The meeting ended with thanks to the chair.


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Dr. Nilkanta Barman

Dean (Academic, P&D) & Member Secretary
Academic Council, GKICET, Malda



Ghani Khan Choudhury Institute of Engineering & Technology

(A Centrally Funded Technical Institute and Established by Ministry of H.R.D., Govt. of India.)

Office: Narayanpur, Dist.: Malda, Pin - 732141, West Bengal

Fees Structure of 3-Year Diploma Courses from the session 2018-19 onwards
(Approved in the 1st Academic Council held on 10-03-2018 at GKCIET, Malda)

Sl. No.	Items	Amount (Rs.)
1st Semester		
1	Counselling Fee	500.00
2	Seat Booking during Counselling	2,000.00
3	Registration Fee	150.00
4	Seat Booking during Registration	500.00
5	Admission Fee	250.00
6	Tuition Fee	1,500.00
7	Caution Deposit (Refundable without any Interest)	5,000.00
8	Session Charges	2,500.00
9	Examination Fee	250.00
10	Identity Card	50.00
11	Student Welfare / Activities / Sports	1,750.00
12	Medical Fee / Insurance	350.00
13	Library Fee / Activities and Magazines	450.00
14	Book Bank	400.00
15	Hostel Rent	1,200.00
16	Student Amenities at Hostel	500.00
Total		17,350.00
2nd Semester		
1	Tuition Fee	1,500.00
2	Session Charges	2,500.00
3	Examination Fee	250.00
4	Medical Fee	150.00
5	Library Fee / Activities and Magazines	400.00
6	Hostel Rent	1,200.00
7	Student Amenities at Hostel	500.00
Total		6,500.00
3rd Semester		
1	Admission Fee	250.00
2	Tuition Fee	1,500.00
3	Session Charges	2,500.00
4	Examination Fee	250.00
5	Medical Fee	150.00
6	Library Fee / Activities and Magazines	400.00
7	Hostel Rent	1,200.00
8	Student Amenities at Hostel	500.00
Total		6,750.00

Sl. No.	Items	Amount (Rs.)
4th Semester		
1	Tuition Fee	1,500.00
2	Session Charges	2,500.00
3	Examination Fee	250.00
4	Medical Fee	150.00
5	Library Fee / Activities and Magazines	400.00
6	Hostel Rent	1,200.00
7	Student Amenities at Hostel	500.00
Total		6,500.00
5th Semester		
1	Admission Fee	250.00
2	Tuition Fee	1,500.00
3	Session Charges	2,500.00
4	Examination Fee	250.00
5	Medical Fee	150.00
6	Library Fee / Activities and Magazines	400.00
7	Hostel Rent	1,200.00
8	Student Amenities at Hostel	500.00
Total		6,750.00
6th Semester		
1	Tuition Fee	1,500.00
2	Session Charges	2,500.00
3	Examination Fee	250.00
4	Medical Fee	150.00
5	Library Fee / Activities and Magazines	400.00
6	Hostel Rent	1,200.00
7	Student Amenities at Hostel	500.00
Total		6,500.00
Grand Total		50,350.00

Additional Information:

1. For Casual Students, Examination Fee is Rs. 150/-
2. 50% waiver is admissible to Registration Fee for Kanyashree enrollees.
3. Other fee is applicable as per WBSCT&VE&SD, Kolkata if any.
4. Hostel Rent and Student Amenities at Hostel shall be applicable on providing hostel facility.

Dr. Nilkanta BarmanDean (Academic, P&D) & Member Secretary
Academic Council, GKCIET, Malda