

Minutes of the first meeting of Board of Governors (BOG) of Ghani Khan Chowdhury Institute of Engineering and Technology (GKCIET), Malda, held on November 5, 2011 at 2.00 PM at Hotel Pearl, Salt Lake, Kolkata.

Members present :

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| 1. Dr. A. N. Khan Choudhury | Chairman |
| 2. Mr. N. Mohan Das | Member |
| 3. Prof. Damodar Acharya | Member |
| 4. Prof. Vinayak Goutam | Member |
| 5. Dr. Sajal Dasgupta | Member |
| 6. Dr. Parijat Dey | Member |
| 7. Prof. Kalyan Kumar | Special Invitee |
| 8. Prof. T. Kumar | Director, NIT, Durgapur
Mentoring Institute |
| 9. Prof. N. K. Roy | Coordinator for NIT, Durgapur |
| 10. Dr. A. Gangopadhyay | Registrar (I/C), NIT, Durgapur |

The Chairman welcomed all the members present in the first meeting of Board of Governors of Ghani Khan Choudhury Institute of Engineering and Technology, Malda. He narrated the vision of Late Ghani Khan Choudhury for the development of North Bengal in general and Malda district in particular that led to the establishment of the Institute.

Prof. Kalyan Kumar, Special Invitee to the meeting, apprised the members of the initial preparatory activities for the establishment of the

Institute as to how he prepared the draft DPR, EFC Memo, Cabinet Note etc. in association with MHRD, Govt. of India.

Mr. N. Mohan Das, representative of MHRD, Govt. of India, clarified responsibilities of Government of West Bengal and Govt. of India in the establishment of Institute. The agenda items were then taken up for discussion as follows : -

Item no. 1 : To appreciate MHRD, Govt. of India, for setting up GKCIET, Malda, and assigning as mentor institute to National Institute of Technology, Durgapur.

The meeting started with The Chairman Dr. A. N. Khan Chowdhury, giving welcome speech. He appreciated the role of MHRD for establishment of GKCIET, Malda, and thanked all the hon'ble members of the Board for attending the meeting despite their busy schedule. He said that he would like the meeting to be held at Malda but due to short notice the meeting was to be organized in Kolkata. He assured the next meeting would be held at Malda and all of the hon'ble members would make it convenient to attend the meeting. He expressed his gratitude to the Director, NIT, Durgapur, for mentoring and helping GKCIET to start certificate courses. MHRD letter F. No. – 25-1/2009-TS-IV dt. September 7, 2011 vide order dt. August 8, 2011 constituting the BOG, GKCIET, Malda, was also referred to : following which the BOG, NIT, Durgapur, loses its status of mentoring BOG and will not be taking decision and exercising power on behalf of GKCIET, Malda. So the GKCIET would have its own decision henceforth and would take GKCIET ahead. The Chairman expressed his appreciation for having extremely qualified, competent and dedicated colleagues comprising the Board and said that he was sure that he would get their help and support in taking GKCIET forward.

Item no. 2 : Review of the Actions Taken Report (2010-2011) by NIT, Durgapur, the Mentor Institute.

Resolution : The actions taken by NIT, Durgapur, regarding GKCIET, Malda, as its mentor institute was reviewed. Thereafter Prof. N. K. Roy of NIT, Durgapur, narrated the steps taken by NIT, Durgapur, for starting the certificate courses in three disciplines and the steps being taken to start diploma courses for the academic year 2012-13. Prof. N. K. Roy also apprised the Board of the progress made in the work of renovation of Power Grid premises at Laxmipur, Malda, which has been leased for three years. He informed that the building maintenance work has started and it is expected that the work would be completed within six months.

Item no. 3 : To consider the constitution of Finance, Building and Works Committee and Academic Council for GKCIET, Malda.

Resolution : Regarding the constitution of Finance, Building and Works Committee, and the Academic Council, Prof. D. Acharya wanted to know the background and papers regarding the setting up of GKCIET and its scope of work etc. Prof. Kalyan Kumar who has prepared the DPR of the institute in the year 2007 at the behest of the Ministry of Human Resource Development informed the Board regarding the setting up of the institute and asserted that it was a unique institution as its area of work involved both formal and informal sector of technical education.

- 1) The Building and Works Committee and the Finance Committee be constituted in due earnest as per memorandum of association of the institute.

- 2) The Finance Committee be constituted comprising Chairman, BOG, Dr. A. N. Khan Choudhury, who would be the Ex-officio Chairman of the Finance Committee and other members to the Finance Committee would be coopted as per provision of Memorandum of Association of the institute.
- 3) The Building and Works Committee would be constituted as per provision as laid down in MOA. However, as an interim arrangement to expedite the matter of taking decision regarding the construction of the campus of GKCIET Dr. Parijat Dey will be the person in authority till the time of regular Director or the OSD is appointed and he will be assisted by two retired persons of the Superintending Engineer level.
- 4) The formation of the Academic Council will be kept in abeyance. However, Prof. D. Acharya who would be looking into academic issues of GKCIET will be at liberty to constitute a small committee and that committee can chalk out a plan for immediate and future need of GKCIET. The suggestion coming to the floor is being welcomed by BOG and resolved that the Academic Committee would consists of the following members at present :
 1. Prof D. Acharya
 2. Dr. Sajal Dasgupta
 3. Prof. N. K. Roy

Item no. 4 : To consider the proposed action plan of GKCIET, Malda.

Mr. Mohan Das informed the BOG about the end of tenure of the OSD who had come on deputation from Sant Longowal Institute, Punjab. Mr. Mohan Das said that a senior person should now be required to take over the charge of OSD of the institute.

Prof. D. Acharya wanted to know about the future programme of the institute and when it was put to the knowledge of all the members present in the meeting that institute was based on the model of Sant Langowal Institute he desired to look at the background papers relating to the setting up of the institute, including the DPR, MOA etc. Sri Mohan Das said that all the necessary required papers shall be circulated to all the members of BOG very soon.

Prof. Dasgupta wanted to know as to where the classes of the institute were presently being conducted and what was the procedure for the selection of the candidates for the courses being run by the institute. He was informed about the classes and the procedure of selection of students for the courses by Prof. N. K. Roy. Regarding the Power Grid Training Center Campus it was asked if the CPWD had made a commitment in writing that they shall complete the renovation work within six months, Prof. N. K. Roy informed that though the commitment was not in writing the work was going on at a very first phase and it was likely to be completed in six months. Prof. D. Acharya informed the members that as the Power Grid had leased its campus only for three years and out of the six months shall pass only in repairing the campus, it is very necessary that Ghani Khan Chowdhury Institute should start planning its own campus immediately as building the campus is going to be a Herculean task and it will take a lot of effort on the part of the people responsible to have the work completed in time.

Resolution :

- 1) It was unanimously resolved that GKCIET should have its own campus by the time the lease of Power Grid Training Centre Campus expires in three years time. It was also decided that the

help of a professional architect should be taken at the earliest and the construction of GKCIET's own campus should be started.

- 2) The Chairman is authorized to select a government organization keeping in mind the requirement of the construction of GKCIET campus in consultation with the Building and Works Committee.
- 3) On the issue of land consolidation it was suggested that the lands which are not contiguous may be expedited for developing two campuses. The Chairman pointed out that 61.5 acres land is at one place and the mutation of the said land has already been completed.
- 4) It is resolved that the work of the construction of the GKCIET campus could be started in 61.5 acres area available with GKCIET immediately.
- 5) On the recommendation of T. Kumar and Dr. Parijat Dey, it is agreed that residential campus for its students, teachers, staff members can be developed on the remaining area of 39.5 acres.
- 6) It is resolved that till the time of appointment of regular functionaries is made for GKCIET, Malda, Prof. N. K. Roy shall have the responsibility of applying to the AICTE for the recognition of the diploma courses to be started from the next academic year.

Item no. 5 : To consider the appointment of Director, GKCIET, as Member Secretary of GKCIET, BOG.

Resolution :

- a) The background was discussed at length. A core committee will consist of :

1. Chairman Dr. A. N. Khan Chowdhury
2. Prof. V. Goutam
3. Prof. N. K. Roy
4. Dr. Parijat Dey

They would immediately prepare a proposer regarding the need for academic and non academic staff for the institute needed now and in near future and the same would be placed before the ministry of HRD for its approval and sanction.

- b) The core committed would meet on 10th of November 2011 at IIT Guest House, Salt Lake, Kolkata, and select and adhoc OSD and an adhoc Accounts Officer for a period of six months or till the time regular appointment to post are made in consultation with the ministry of HRD. The Chairman was authorized to select functionaries from competent serving government officials or retired government officials in consultation with the other members of the core committee.
- c) It was further resolved that the OSD/Director will function as Member Secretary to the BOG of GKCIET, Malda.

Item no. 6 : To consider the appointment of faculty and non faculty posts for GKCIET, Malda.

Resolution :

1. The core committee and Chairman shall follow up the matter as per MOA and GOI rules.

2. The committee constituted under item no.5 is being empowered by the Board to study the requirement of different faculty and non faculty posts in the institute and prepare the proposer accordingly and forward the proposer through MHRD for approval.

Special emphasis should be given for early recruitment of Director/OSD and Finance Officer.

Item no. 7 : To consider the budget estimate for financial year 2011-12 (six months) and 2012-13 for GKCIET, Malda.

Prof. N. K. Roy, informed the BOG that out of the grant of Rs.1.6 crore received from the ministry of HRD, only 60 lakhs rupees was left and there would be need for more money in 2011-12 financial year.

Sri Mohan Das pointed out that there would be no problem in getting more funds but the ministry would first need to get the utilization certificate for the money spent, before granting more funds.

Prof. V. Goutam and Dr. Parijat Dey raised the issue of Prof. N. K. Roy continuing to operate the finances of GKCIET, particularly in view of the fact that letter of ministry of HRD dt. 7th September 2011 had clearly stated that NIT, Durgapur, will not be taking decision and exercise powers on behalf of GKCIET. They suggested that Prof. N. K. Roy should come on deputation to the GKCIET and act on its behalf. The Chairman of the BOG Dr. A. N. Khan Choudhury also agrees with the view that in the present circumstances Prof. N. K. Roy acting on behalf of the GKCIET was an untenable position and the solution to the problem to be sorted out.

Resolution :

- 1) It was resolved that the utilization certificate for the money spent should be submitted with the ministry of HRD and the budget estimate of the remaining six months of the financial year 2011-12 and financial year 2012-13 be prepared and submitted to the ministry of HRD.
- 2) As Prof. N. K. Roy refused the idea of his coming on deputation to the GKCIET, it was resolved that Prof. N. K. Roy should be allowed to continue to operate the finances of GKCIET for the next one week or till the time and adhoc OSD and/or a Finance Officer are appointed by the empowered committee and after that all the financial responsibilities of the GKCIET should be handed over by Prof. N. K. Roy to the functionaries of the GKCIET. Prof. N. K. Roy shall undertake all financial responsibilities of GKCIET, Malda, only with the approval of the Chairman, BOG, GKCIET, Malda.
- 3) The core committee as constituted under item no. 5 has been authorized by the Board to study the requirement of the funds related to posts and recommend the same for approval by MHRD at the earliest.

Item No. 8. To Consider the payment of the rent of the mutated land of 61.5 Acres of GKCIET, Malda

On the issue of payment of rent of mutated land of 61.5 acres of GKCIET, Malda Shri Mohan Das pointed out that the view of the Ministry in this matter was that as the mutation process completed the donation of land to the Government of India, the amount of Rs. 4.7 lakh rupees be paid

by the donor, in this case, Member of Parliament, Malda. He also wanted to know if this was a recurring expense or a one time payment.

Other members of the BoG pointed out that that if it was mutation then it was a one time payment. Regarding the payment of Rs. 4.7 lakh, they said that let the facts be ascertained from the Registrar's office regarding the fact if it is rent or one time payment. And in view of the fact that the Hon'ble M.P., Malda has spent so much money on buying 101 acres of land, he will perhaps have no objection to paying the mutation rent as well.

The Chairman, BoG was of the view that once the donor bought the land and registered it in the name of GKCIET, the land belonged to the GKCIET. In any case without completing the mutation work GKCIET shall not be able to undertake any construction work on the land, including the construction of boundary wall. Prof. V. Goutam suggested that let this expenses be reflected in the budget of the Institute. Dr. Parijat De agreed with the suggestion.

Dr. Parijat De was of the view that this could prove to be the proverbial 'last straw' for the donor, after spending so much money on buying land for GKCIET.

The Chairman, BoG, said that he shall ascertain all the facts relating to the issue and get back to the BoG and the Ministry.

Shri Mohan Das urged the Chairman to use his good office as Minister in the Government of West Bengal and try to get as much land as possible for GKCIET. Shri Mohan Das requested the Chairman to ask the state government to send a letter to the Ministry of HRD stating whatever land were ready to give to GKCIET, Malda.

The Chairman, BoG, assured him of taking up the issue with the state government of West Bengal.

Resolution : Hence, it is resolved that the Chairman BoG will take up the matter with Government of West Bengal and Ministry of HRD, Government of India.

Item No. 9. To consider release of fund for GKCIET, Malda A/C at SBI, Malda

The back ground note was discussed at length.

Resolution :

- 1) All the funds of the GKCIET shall be deposited in GKCIET, SBI, DRM-Jhaljhalia Branch, Malda A/C. This would include all the sums meant for GKCIET remaining with NIT, Durgapur, and all the future transfer of the funds for GKCIET, from the Ministry. And as soon as the OSD and/or Finance Officer, GKCIET, Malda was appointed the person/s shall operate the account on behalf of GKCIET. Shri Mohan Das also made the same suggestion and said that as soon as the OSD is appointed, s/he shall operate the account on behalf of the GKCIET.

Item No. 10. Any other matter or suggestion.

- 10.1 Prof. V. Gautam pointed out that the performance of the 1st. batch of the Institute will impact the reputation of the Institute a lot. And therefore, it must be ensured that all the students who are looking for jobs, are employed. He referred to the success of Skill Development Mission in Gujrat and how their web portal had played an important role in its success. He suggested that GKCIET should involve a professional agency and have a web portal of its own.

10.2 Dr. Parijat De talked about the importance of soft skills and suggested that the first batch which will be passing out in about 6-7 months time from GKCIET, Malda should be provided with necessary skills in order to take care of the rough edges and to ensure that they find good placements. He suggested that it may involve an expenditure of a couple of lakhs of rupees but a professional agency could be involved to provide the students with necessary soft skills.

10.3 Prof. V. Gautam suggested that right from the beginning GKCIET should have a governance pattern whereby, a sub-committee comprising of Board Members should first look at the proposals relating to the GKCIET and gives its recommendations. The BoG should finally look into these recommendations and take a final decision in the matter.

The meeting ended with Vote of Thanks by N.K. Roy.

1. *Ankhan Choudhury*
5/11/11

Dr. A.N. Khan Choudhury
Chairman, BoG
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