

Minutes of 2nd Meeting of the Academic Council (6th Meeting of the Academic Committee) of Ghani Khan Choudhury Institute of Engineering and Technology (GKCIET), Malda held on 6th October, 2018 (10.00AM) at Siliguri, West Bengal

The following members attended the meeting:

01.	Prof. Parameswara Rao Alapati Director, GKCIET, Malda	Chairman
02.	Prof. P. K. Tripathy Former Dean (Academic) NERIST, Itanagar	Special Invitee
03.	Prof. P. Parida Dean (Academic) NERIST, Itanagar	Member
04.	Prof. Gargi Das Professor & Head, Dept. of Chemical Engineering IIT Kharagpur	Member
05.	Prof. A. Arunachalam Principal Scientist, ICAR, Krishi Bhawan, New Delhi	Member
06.	Dr. Surajit Chattopadhyay Associate Professor, Dean (R&C) and HoD,EE	Member
07.	Mr. Haradhan Sarkar Assistant Professor & HoD, CE	Member
08.	Mr. Subrata Roy Assistant Professor & HoD, CSE	Member
09.	Mr. Sudip Kumar Das Assistant Professor & HoD, FT	Member
10.	Mr. Habib Masum Assistant Professor & HoD, ME	Member
11.	Mr. Bikarna Tarafdar Assistant Professor & HoD, GS&Hu	Member
12.	Md. Jigar Ali Senior Trainer & In-charge, Non-Formal	Member
13.	Mr. Uttam Kumar Ghosh Assistant Librarian	Member
14.	Mr. Dharmeswar Dash Assistant Professor (ME) & Examination Coordinator	Special Invitee
15.	Md. Abdur Rajjaque Assistant Registrar (Acad)	Special Invitee
16.	Dr. Nilkanta Barman Associate Professor, Dept. of ME	Member Secretary


12.10.2018



The Chairman welcomed and expressed his special thanks to Prof. P. K. Tripathy of NERIST, Itanagar and the distinguished members of the Academic Council: Prof. P. Parida of NERIST Itanagar, Prof. Gargi Das of IIT Kharagpur and Prof. A. Arunachalam of ICAR, New Delhi for participating in the meeting by sparing their valuable time and travelling a long distance. Thereafter, Chairman welcomed all other members of the AC and institute present. The Chairman then requested Member Secretary for presenting agenda items. The Member Secretary expressed his sincere gratitude to the Chairman, distinguished guests & members, and other members of the committee. Agenda items were then taken up:

Item no: A.C. 02-01: To consider & confirm the minutes of the 1st Academic Council (5th Meeting of the Academic Committee) of GKCIET, Malda held on 10th March, 2018.

Resolution:

As no comments were received the minutes of the 1st Academic Council (5th Meeting of the Academic Committee) of GKCIET, Malda held on 10.03.2018 were approved.

Item no: A.C. 02-02: To consider the action taken report of the 1st Academic Council (5th Meeting of the Academic Committee) of GKCIET, Malda held on 10.03.2018.

Resolution:

The members reviewed the progress on action taken report and accepted.

Item no: A.C. 02-03: Revision of the fee structure for 3-year diploma programs of GKCIET, Malda admitted through JEXPO.

Resolution:

After a thorough discussion the Academic Council Approved to follow fee structure of a government polytechnic (like Malda Polytechnic, Malda) under the West Bengal State Council of Technical & Vocational Education & Skill Development, Kolkata for 3-year diploma programs of GKCIET, Malda from session 2018-19 onwards for all candidates admitted through JEXPO and GKCIET Entrance Test (GET). The Academic Council also noted the fees collected from candidates of 3-year diploma programs of session 2018-19 and allowed to reimburse the excess fee (counselling fee, seat booking fee of counselling, caution money etc.) to the present students as well as to the students left GKCIET/upgraded to other institutions in the session of 2018-19.

The Academic Council also accepted fee structure of 4-year B. Tech programs (8 semesters) implemented in session of 2018-19 and noted the fees collected from the candidates (4-year B. Tech under MAKAUT, WB) of session 2018-19. As approved, only the refundable fee (Caution Money) will be reimbursed to the candidates who upgraded/mopped up to other Institutions and left programs of GKCIET, Malda.


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Item no: A. C. 02-04: To consider reimbursement of the Tuition Fee to the students admitted under TFW (Tuition Fee Waiver) scheme in 3-year diploma programs/4-year B. Tech programs.

Resolution:

Approved. Accordingly, the tuition fee will not be collected from the candidates of diploma/B.Tech programs admitted under TFW scheme from 2019-20 session.

Item no: A. C. 02-05: To consider the lists of holidays of (i) MAKAUT, West Bengal for 4-year B. Tech students and (ii) WBSCT&VE&SD, Kolkata for 3-year diploma students of GKCIET, Malda from session 2018-19 onwards.

Resolution:

Approved the list of holidays of MAKAUT, West Bengal for all 4- year B. Tech programs and list of holidays of WBSCT&VE&SD, Kolkata for 3-year diploma programs of GKCIET, Malda from session of 2018-19 onwards.

Item no: AC: 02-06: To Consider Modalities and operation of Gazette Notification for 2+2+2 modular pattern of education of GKCIET, Malda offered since 2010.

Resolution:

The Academic Council approved to adopt the notification published by MHRD, New Delhi in the **Gazette of India** (Extraordinary, Part-I & Section-1) on 29.08.2018/ BHADRA 7, 1940 (MHRD F. No. 8- 10/2013-TS.VII [Part II]) related to 2+2+2 modular pattern followed at GKCIET, Malda since 2010, to provide certificate /equivalence and/or mark-sheets to passed/passing out degree (3rd module) module students of the Institute and the remaining batches of students likely to be passed out in near future under the modular pattern as per the provisions of Gazette Notification and MoU of GKCIET.

Item no: A.C. 02-07: To Consider

- (i) the system of evaluation (marks/grades) to the degree module (3rd module) followed at GKCIET from 2014-16 & 2015-17 batches
- (ii) The evaluation & publication of results pending for 2014-16 & 2015-17 batches and
- (iii) Title and content of the Certificate to be issued to them.

Resolutions:

- (i) After a thorough discussion, the Academic Council Approved the following:
 - (a) Method of Evaluation of all examinations (1st semester to 4th semester) for the degree module (3rd module of 2+2+2 pattern) conducted/to be conducted by GKCIET, Malda shall be based on the marks system as preceding two modules [certificate (1st module) and diploma (2nd module)] have been evaluated on the basis of marks system from the beginning of the institution in 2010.


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- (b) All semester mark-sheets would show the course-wise (subject-wise) marks scored as well as corresponding letter grades and overall grade corresponding to the overall percentage scored. Equivalent GPA/CGPA may also be shown.
- (c) Comprehensive mark-sheets (for 3rd module) will be issued separately for final semester of 3rd module examinations.
- (d) Letter grades shall be given as per clause 2.21.1 of the Academic Rules & Regulations issued by GKCIET, Malda in 2014 (as approved in 3rd & 4th AC meetings). However, the conversion formula shall be $[(CGPA \times 10) - 5]$ instead of the one given in these regulations.
- (e) Format of the semester and comprehensive mark-sheets, as above, are to be approved by the AC by circulation along with these minutes.

[Annexure –I]

- (ii) The Academic Council approved the evaluation & publication of pending results of the 2014-16 & 2015-17 batches of students of 3rd module as per the decisions of item 2.07(i) above.
- (iii) After thorough deliberations, AC approved an appropriate Title for the certificate to be issued to the students who have completed/completing 3rd module of 2+2+2 modular pattern under the provision (i) of the MHRD Gazette Notification as:

**3rd Level of Modular Programme
Equivalent B. Tech**

Format of this certificate is to be approved by the AC by circulation along with these minutes.

[Annexure –II]

Item no: A. C. 02-08: To consider the extension of the provisions of Gazette Notification w. r. to 3rd module to the students passed/passing out diploma module at GKCIET wherever AICTE approval is available.

Resolution:

Academic Council approved admission of willing students to the 3rd module from passed out/ passing out diploma students under the (2+2+2) pattern of GKCIET, Malda in those courses for which AICTE approval is available. Further, the students must be clearly informed before admission that on completion of this 3rd module course they would only be issued with a certificate as specified at item no. 02.07 (iii) of these minutes.

Item no: A. C. 02-09: Status & activities of Skill Development

Approved.

Item no: A. C. 02-10: Introduction of D. VOC and B. VOC courses of Skill Development

Approved.


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Item no: A. C. 02- 11: Reporting items.

11.1 Report on disciplinary rules and regulation for students of the Institute.

Ratified. However, the Academic Council advised to review and include possible institute related rules & regulation on acts like vishakha, committees such as Internal Complaints Committee, Grievance Redressal etc. by the same committee under the chairmanship of Dr. S. Chattopadhyay.

11.2 Report on filling up of 5% of approved intake of the diploma programs under Tuition Fee Waiver (TFW) scheme by the candidates of GKCIET Entrance Test (GET).

Approved.

11.3 Admission to 3-year diploma programs in CE, CST, EE, FPT and ME in the session of 2018-19 through JEXPO-2018/GET-2018. The registration of the admitted students is under progress.

Noted the status of 3-year diploma students of session 2018-19 and information brochure for GET-2018.

11.4 Affiliation of 4-year B. Tech programs in EE, FT and ME by MAKAUT, West Bengal vide order no.355/B.Tech/Affiliation/2018-19 dated 14.05.2018 (copy enclosed).

Noted.

11.5 Admission to 4-year B. Tech programs in EE, FT and ME in the session of 2018-19 through WBJEE-2018 / JEE (Main) -2018. The registration of the admitted students is under progress.

Noted.

11.6 Registration/commencement of classes for the 2nd batch (2015-17) of 2-year degree programs (3rd module) under (2+2+2) modular pattern of education in their 2nd year course under the provisions of Gazette notification.

Noted.

11.7 Publication of 1st and 2nd semesters results of diploma programs (2016-18 batch of CE, CST, EE, FPT, ME courses)

Noted.

11.8 Publication of 1st semester result of diploma programs (2017-19 batch of CE, CST, EE, FPT, ME courses)

Noted.

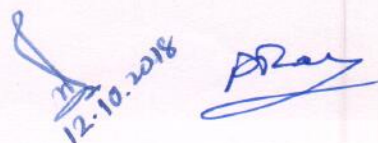
11.9 Admission under PMKVY-TI scheme in the session of 2018-19

Noted.

Item no: A. C. 02- 12: Any other items with permission of the chair.

With permission of the Chair, all HoDs placed a proposal to consider the Institutional Membership of Institution of Engineers (India) for GKCIET, Malda. The Academic Council approved the proposal.

The meeting ended with vote of thanks to the chair.

12-10-2018

(overleaf)

Classifications of Grade Points

Performance	Percentage of Marks Obtained in Subjects	Grade Point per Credit	Letter Grade
Out Standing	90-100	10	O
Excellent	80-89	9	E
Very Good	70-79	8	A
Good	60-69	7	B
Fair	50-59	6	C
Pass	40-49	5	P
Fail	<40	0	F
Fail due to Lack of Attendance	-	0	FA
Incomplete in Project, Seminar etc.	-	0	I
Incomplete due to Absence in End Term Examination	-	0	IA
Debarred	-	0	X


12.10.2018



Serial No.:



**GHANI KHAN CHOUDHURY INSTITUTE OF ENGINEERING & TECHNOLOGY
MALDA, WEST BENGAL**

3rd Level of Modular Programme in (Course Name)

COMPREHENSIVE MARKSHEET

NAME OF THE CANDIDATE :
 ROLL NUMBER :
 REGISTRATION NUMBER :
 SESSION : 2014-16/2015-17 etc.,

Semesters	Subjects & Code	Credits	Full Marks	Pass Marks	Marks Obtained	Grade
1st						
2nd						
3rd						
4th						
Overall % of Marks						
Overall Grade						
Equivalent CGPA						

Examination Coordinator

Malda, The (Date of Issue as 08th October, 2018)

12-10-2018

(overleaf)

Performance	Percentage of Marks Obtained in Subjects	Grade Point per Credit	Letter Grade
Out Standing	90-100	10	O
Excellent	80-89	9	E
Very Good	70-79	8	A
Good	60-69	7	B
Fair	50-59	6	C
Pass	40-49	5	P
Fail	<40	0	F
Fail due to Lack of Attendance	-	0	FA
Incomplete in Project, Seminar etc.	-	0	I
Incomplete due to Absence in End Term Examination	-	0	IA
Debarred	-	0	X

The Equivalent **Cumulative Grade Point Average (CGPA)** is computed as:

$$CGPA = \frac{\sum_{i=1}^m c_i g_i}{\sum_{i=1}^m c_i}$$

where 'm' is total number of subjects registered from the first semester onwards up to the final semester, 'c_i' is credits allotted to *i*th subject whose grade point is 'g_i'.

Conversion Formula: CGPA × 10 – 5

12.10.2016

Aray

No. _____

Ghani Khan Choudhury Institute of Engineering & Technology, Malda



3rd LEVEL OF MODULAR PROGRAMME EQUIVALENT B.TECH

On the Notification by Ministry of HRD, Govt. of India in the **Gazette of India** (Extraordinary, Part-I & Section-1) on August 29, 2018/BHADRA 7, 1940, It is hereby certified that Mr/Miss/Mrs (*Student's Name*) has been admitted to the **3rd Level of Modular Programme Equivalent to 4 Year B. Tech in (Course Name)** of this Institute, who has passed the Final Examination held in (*Month, Year*) with (*1st/2nd*) class/division & percentage/CGPA of _____ and that this qualification certificate was conferred on him/her with all the Rights and Privileges thereto.

In Witness whereof the Signature of the Director of **Ghani Khan Choudhury Institute of Engineering & Technology** is hereunto affixed.

Dean (Academic)
(Checked & Verified)

Director

GKCIET, Malda
The 9th October, 2018

12.10.2018

Annexure-II