

**Minute of 2<sup>nd</sup> Meeting of the  
Board of Governor of GKCIET, Malda held on 16-06-12 at 2:30pm  
in The Pearl Hotel, 35 Z, Radha Madhav Dutta Garden Lane, Opp Hyatt Regency  
on EM Bypass, Kolkata 700010**

The following members attended the meeting:

- 1. Dr. A. N. Khan Choudhury** **Chairman**  
Hon'ble Chairman  
Board of Governor  
GKCIET, Malda & Hon,ble Minister of State  
Department of Science & Technology  
Govt. of West Bengal
- 2. Prof. Prasanta Sarkar** **Member Secretary**  
Officer on Special Duty  
GKCIET, Malda
- 3. Dr. Parijat De** **Member**  
Director,  
Department of Technical Education & Training  
Government of West Bengal  
Bikash Bhavan, Salt Lake, Kolkata - 700091.
- 4. Dr. S. Dasgupta** **Member**  
Director of Technical Education  
Government of West Bengal  
Bikash Bhavan, Salt Lake,  
Kolkata - 700091.
- 5. Prof. Damodar Acharya** **Member**  
Director  
Indian Institute of Technology, Kharagpur  
Kharagpur - 721 302  
West Bengal
- 6. Shri Sandipan Chakrabarty** **Member**  
President, Bengal Chamber of Commerce  
and Industry & Managing Director of Tata Steel  
Processing and Distribution Ltd. Tata Centre,  
43 Jaharlal Nehru Road, Kolkata - 700 071

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| <b>7.</b> <b>Shri Tarit Kumar Ojha</b><br>Sr. Advocate & Legal Advisor<br>GKCIET, Malda.<br>West Bengal   | <b>Special Invitee</b> |
| <b>8.</b> <b>Dipankar Chakraborty</b><br>Officer In-Charge, Govt. Polytechnic College<br>Malda  | <b>Special Invitee</b> |
| <b>9.</b> <b>Er. M. C. Sharma</b><br>General Manager<br>Zonal In-charge, West Bengal Zone<br>National Building Construction Corpn. Ltd.<br>216/3A, AJC Bose Road<br>Kolkata - 700 017 | <b>Special Invitee</b> |

Prof. Vinayshil Goutam, Dept. of Management Studies, IIT Delhi conveyed his inability to attend the meeting on 16-06-2012 due to pre occupation

Section Officer, MHRD, has furnished item wise observations on BWC/FC and BOG Items vide MHRD Fax No.: F.No.8-1/2012-TS.VII dated 14-06-2012, in the background that none from the MHRD could attend the meeting.

The Chairman welcomed the members of the BoG for participating in the 2<sup>nd</sup> meeting of the Board of Governors of GKCIET, Malda sparing their valuable time and travelling long distance from Kharagpur etc. The Chairman, BoG has also informed the members of the meetings of Finance Committee and Building & Works Committee earlier in the day with important proposals requiring deliberations and resolutions by the BoG to progress and fulfill the vision of late A. B. A. Ghani Khan Choudhury.

Thereafter the agenda items were taken up as under.

**Item no: 2.1 To consider and confirm the minutes of the 1<sup>st</sup> Meeting of the BoG, GKCIET, Malda dated 05-11-2011.**

The Minutes of 1<sup>st</sup> meeting of the BOG of GKCIET, Malda dated 05-11-2011 were confirmed.

**Item no: 2.2 To consider and note the action taken report of the 1<sup>st</sup> Meeting of the BoG, GKCIET, Malda held on 05-11-2011.**

The members discussed and reviewed the progress of the action taken report as under.

- GKCIET, Malda may consider employment of a retired officer with industrial background and initiate the Training and Placement activities.
- To invite experts in the Board meeting as special invitee from the area of Food Processing, Electrical Engineering and Agricultural Engineering.

The BoG expressed his concern in GKCIET not having any faculty on its own rolls and desired to expedite creation of various posts with MHRD.

**Item no: 2.3 To consider and ratify the minutes of the 1<sup>st</sup> meeting of the Finance Committee held on 16-06-12.**

The Board of Governors considered the Minutes of the 1<sup>st</sup> Meeting of the Finance Committee held on 16-06-2012 and approved.

**Item no: 2.4 To consider and ratify the minutes of the Building and Works Committee held on 19-12-2011 and 16-06-12.**

The Board of Governors considered the minutes of the 1<sup>st</sup> and 2<sup>nd</sup> meeting of the Building & Works Committee and approved the same.

The Board of Governors emphasized that GKCIET Malda is yet to create its own man power and building assets as brought out in the Finance Committee and Building & Works Committee which may be expedited on priority.

**Item no: 2.5 To consider and ratify the minutes of the 1<sup>st</sup> meeting of the Academic Committee held on 09-06-2012.**

BoG discussed the items and resolved that special efforts be put in to conduct All India Entrance Exam for GKCIET, Malda through the four NITTTRs at Kolkata, Channai, Bhopal and Chandigarh in consultation with Dr. Parijat De, member of BOG as need be.

**Item no: 2.6 To consider the need for future continuance of the Core Committee.**

It was resolved that in view of the Board of Governors, GKCIET, Malda is in place such Core Committee arrangement be dispensed with.

**Item no: 2.7 To consider hiring an accommodation/office space at Kolkata city for institutes liasion/transit:**

The BOG considered the proposal and approved the same in principle.

**Item no: 2.8 Reporting Items**

**2.8.1: The renovation work of GKCIET Annexed (TTC Power Grid Complex, Malda):**

Noted.

**2.8.2: Arrangement of accommodation for 12 girls students:**

Noted.

**2.8.3: Eight contractual office staff engaged on ad-hoc basis:**

It was brought out that GKCIET, Malda has directly engaged eight contractual staff on its rolls on contract basis as an ad-hoc measure at its inception. Prof. Damodar Acharya pointed out that such measure should have been avoided. It is in the interest of the Institute to engage all such clerical and office support activities like accounting, internal audit etc. through external service providers with expertise instead of adding to the burden to the institute. However, Chairman, BOG is authorized to take suitable decision in this matter.

**2.8.4: Outsourcing of security personnel from Raiganj Ex-Servicemen Security Agency:**

Noted.

**2.8.5: Contract engagement of retired officer on ad-hoc basis:**

Mr. P. G. Nair shall be offered contractual appointment for two years which shall be reviewed after one year on consolidated monthly pay.

**2.8.6: Inauguration and foundation Stone laying ceremony of GKCIET, Campus, Malda by Hon'ble Prime Minister of India.**

The Chairman sought the support of the Hon'ble Members of GKCIET, Malda as he is in contact with P.M.'s Office for early laying of the foundation stone of the GKCIET Campus and its construction activity by Hon'ble P.M. Dr. Manmohan Singhji by mid July, 2012.

Shri Sandipan Chakraborty, BCCI pointed out the need for engaging a competent Event Management Agency to systematically manage the event in view of scarce infrastructure with GKCIET, Malda. Proper electronic media and print media coverage may be ensured befitting to the occasion. Need for proper safety and public security arrangements as required for such occasions may be ensured.

**Item no: 2.9 Any other matters with permission of the chair**

- i) **Expenditure towards Conversion Certificates for conversion of Agricultural purpose land to Non-Agricultural institutional purpose.**

The item was resolved at the 1<sup>st</sup> meeting of the Finance Committee at FC-1.6.3 and was approved for implementation.

- ii) **Administrative/Financial systems as per MHRD/Govt. of India rules as in centrally funded institutions:**

After discussion the BOG took note that in the absence of appropriate statutes Governing the service conditions of employees, GKCIET may adopt CCS Rules Mutatis Mutantis as the Governing service conditions of employees in commonality with other similar technical institutions under MHRD, Govt. of India.

Arising out of the discussion Prof. D. Acharya suggested that the institute may engage reputed contract agency for managing its bookkeeping jobs and internal audit prior to CAG formal audit to ensure a lean manpower lay out at GKCIET, Malda.

- iii) **Proposal for hiring the premises with about 26,000 square feet built-up area at Kaliachak for starting non-formal courses.**

The BoG approved the proposal in principle.

- iv) **To report on nomination of two Finance Committee members.**

The BoG ratified the proposal.

The meeting ended with the vote of thanks to the chair.



Prasanta Sarkar  
Member Secretary  
GKCIET, Malda



A. N. Khan Choudhury  
Chairman  
GKCIET, Malda