

**Minutes of the 4th Meeting of the
Board of Governors of GKIET, Malda held on 16-02-2013 at 10:30am
in the Pearl Hotel, 35Z, Radha Madhav Dutta Garden Lane, Opp. Hyatt Regency
on EM Bypass, Kolkata-700010**

The following members attended the meeting:

1. **Dr. A. N. Khan Choudhury** **Chairman**
Hon'ble Chairman
Board of Governor
GKIET-Malda &
Member of Legislative Assembly
Govt. of West Bengal, Kolkata

2. **Shri Dalip Kapur** **Member**
Deputy Secretary (Tech)
Ministry of HRD, Govt. of India
Department of Higher Education
Shastri Bhawan
New Delhi-110001

3. **Prof. Prasanta Sarkar** **Member Secretary**
Officer on Special Duty
GKIET- Malda

4. **Prof. S. K. Som** **Member**
Director
IIT, Kharagpur
Kharagpur-721302
West Bengal

5. **Prof. Vinayshil Gautam** **Member**
Professor
Department of Management Studies
4th Floor, Vishwakarma Bhawan
IIT, Delhi
Huuz Khas, New Delhi-110016

6. **Shri Sandipan Chakrabarty** **Member**
President, Bengal Chamber of Commerce
and Industry & Managing Director of Tata
Steel Processing and Distribution Ltd.
Tata Centre, 43 Jawaharlal Nehru Road
Kolkata-700071

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| 7. | Dr. Parijat De,
Directorate of Technical Education &
Training, Govt. of West Bengal
Bikhas Bhavan, Salt Lake, Kolkata-700091 | Member |
| 8. | Dr. S. Dasgupta
Director of Technical Education
Govt. of West Bengal
Bikhas Bhavan, Salt Lake, Kolkata
700091 | Member |
| 9. | Shri Tarit Ojha
Legal Advisor
GKCIET/Malda | Special Invitee |
| 10. | Er. M.C. Sharma
General Manager
NBCC, 216/3A, AJC Bose Road
Kolkata-700017 | Special Invitee |
| 11. | Shri A.K. Roy
Deputy General Manager
NBCC, 216/3A, AJC Bose Road
Kolkata-700017 | Special Invitee |
| 12. | Shri P.G. Nair
Officer In-Charge
GKCIET-Malda | Special Invitee |
| 13. | Shri A. Banerjee
Account Officer
GKCIET-Malda | Special Invitee |

The Chairman welcomed the members of the Board of Governors of GKCIET, Malda participating in the 4th meeting of the BoG especially the new members Prof. S.K. Som, Director, IIT, Kharagpur and Shri Dalip Kapur, Deputy Secretary (Tech), MHRD, Govt. of India, New Delhi for sparing their valuable time and attending this meeting at short notice. Chairman expressed his gladness to see Prof. Vinayshil Gautam, IIT, Delhi in this meeting after a long spell since the 1st meeting of the Board of Governors of GKCIET, Malda.

The Chairman mentioned that a meeting of the Finance Committee was held on the previous day and formulated the Institute Budget proposals for 2013-2014 in addition to finalising its Revised Budget proposal for 2012-13. Thereafter the agenda items were taken up as under.

Item No.BoG:4.1:- To consider and confirm the minutes of the 3rd meeting of the Board of Governors of GKCIET, Malda dated 10-11-2012.

Chairman /BoG thanked Shri Sandipan Chakraborty for his valuable observations through his letter dated 26-11-2012 and conveyed that immediately after the 3rd meeting of the BoG, OSD, GKCIET visited IIT, Kharagpur to ascertain the details regarding NBCC under taking construction of a school building there. It is understood that the estimate for school building was prepared as per PWD(WB) schedules of rates 2010 as against the preliminary cost estimate prepared by NBCC for GKCIET, Malda is based on CPWD plinth area rate as per the provisions of MOU of GKCIET with NBCC which is quite distinct from the high-rise Engineering Institute buildings at Malda with exacting technical structures and specifications.

Chairman while appreciating the concerns expressed by the Hon'ble members pointed out the need to adhere to MOU commitments with NBCC, a Govt. of India undertaking to take up the GKCIET works as per CPWD norms broadly and decided that the detailed estimates and drawings of NBCC likely to be submitted by NBCC shortly will be scrutinised and vetted by a three member committee with Chairman/IIT Kharagpur construction wing as its Chairman and a Superintending Engineer (Rtd), CPWD as a member and OSD/GKCIET as member secretary by April 2013 for consideration by a meeting of BoG later in the month to start construction work immediately thereafter.

The minutes of the 2nd BoG was confirmed.

The minutes of the 3rd BoG was confirmed as per discussion and decision brought out above.

Item No.BoG:4.2:- To consider and note the Action Taken Report of the 3rd meeting of the BoG, GKCIET, Malda held on 10-11-2012.

The BoG was informed that an Executive Engineer (civil) who was appointed on reemployment basis has since resigned and left after a fortnight and suitable replacement following due process could be considered in due course.

The Action Taken Report was thus approved.

Item No.BoG:4.3:- To consider and ratify the minutes of the 2nd meeting of the Academic Committee held on 14-01-2013.

Chairman apprised the BoG of the severe infrastructure shortcomings in land, building, faculty, staff and other Academic infrastructures under the mentor arrangement. His endeavour is to develop the essential infrastructure on priority to the satisfaction of the AICTE ever since BoG at Malda came into effect.

Chairman stated that Food Processing and Sericulture are two accent areas for man power development and skill development needs of Malda as per the DPR's of GKCIET at formal and non-formal levels to solve its acute unemployment situation of the area.

The BoG appreciated a proposal by Hon'ble members to have a talk with faculty/students at Malda during a Board meeting by NSDC experts as an inter institutional linkage.

The minutes of the 2nd meeting of the Academic Committee held on 14-01-2013 was approved and confirmed.

Item No.BoG:4.4:- To consider and ratify the minutes of the 4th meeting of the Building and Works Committee held on 19-01-2013.

Hon'ble Chairman/BoG conveyed that he held discussions with Chairman NBCC and others and Rs. 11 crore was released to NBCC towards initial advance in partial modification of the clause 19.2 of MoU with an indemnity bond in place of Bank Guarantee and all such funds will be kept in a separate bank account by NBCC and the interest accruals on it will be credited in favour of GKCIET a/c. Mobilization advance if paid to the contractor by NBCC, the interest recovered from the contractor shall also be credited to GKCIET a/c.

The minutes of the 4th meeting of the Building and Works Committee held on 19-01-2013 were approved subject to the discussions and decisions at BoG: 4.1 above.

Item No.BoG:4.5:- To consider and ratify the minutes of the 3rd meeting of the Finance Committee held on 15-02-2013.

The BoG perused the minutes of the 3rd meeting of the Finance Committee and approved the same with the observation that adequate fund shall be made available for construction of permanent campus at Narayanpur so that the institute can start its Degree programme from 2014-15 as scheduled.

Item No.BoG:4.6:- To consider the proposed Budget Estimate for 2013-2014 and Revised Estimate for 2012-2013.

The proposed Budget Estimates for 2013-2014 and Revised Estimates for 2012-13 were approved by the BoG with the suggestion to create separate heads each for Books and Vehicles in next financial year onwards.

Item No.BoG:4.7: Reporting Items.

Item No.BoG:4.7.(i): To consider appointment of In-Charge/Professor at GKCIET for Non Formal Programmes.

The Board of Governors was apprised of the Institute advertisements, selection and appointment of a Professor each for Food Processing & Technology and In-charge/Professor Non-Formal course along with a Deputy Register and they are expected to join shortly.

The BoG approved the same.

Item No.BoG:4.7.(ii): To consider the drawing and estimate for Boundary Wall at Narayanpur.


The BoG perused and approved the drawings of the Boundary Wall furnished by NBCC.

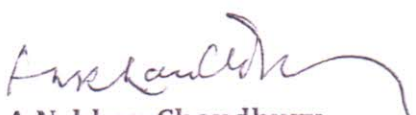
Item No.BoG:4.8:- Any other item with permission of the chair.

Item No.BoG:4.8.(i):- To consider and approve the draft RR for Non- Faculty Posts.

The Board of Governors perused and approved the draft RR for Non-Faculty Posts at GKCIET, Malda

The meeting ended with thanks to the Chair.


Prof. Prasanta Sarkar
OSD/GKCIET


Dr. A.N. Khan Choudhury
Chairman/BoG