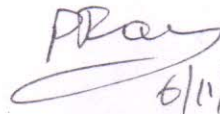


Minutes of the 9th Meeting of Finance Committee, Ghani Khan Choudhury Institute of Engineering and Technology, Malda, West Bengal held on 6th November, 2017 at 04.00 pm in the Conference Room of CSL library, MHRD, Shastri Bhawan, New Delhi

Following members were present in the meeting:

1. **Shri. Madhu Ranjan Kumar** **Chairman**
Joint Secretary (DL&BP)
Ministry of Human Resource Development, GoI
Department of Higher Education,
'C' - Wing Shastri Bhawan
New Delhi - 110 001
2. **Shri. D. K. Singh** **Member**
Under Secretary (Fin)
Ministry of Human Resource Development, GoI
Department of Higher Education, 'C' - Wing
Shastri Bhawan, New Delhi - 110 001
(Represented Joint Secretary (FA), MHRD)
3. **Prof. Shyam Sunder Pattnaik** **Member**
Director
National Institute of Technical Teachers Trg. & Res.
Sector - 12, Chandigarh
4. **Dr. Ayon Bhattacharjee** **Member**
Registrar
National Institute of Technology
Shillong
5. **Prof. P. R. Alapati** **Member-Secretary**
Director
Ghani Khan Choudhury Inst. of Engg. and Tech.
Malda - 732141, West Bengal
6. **Md. Abdur Rajjaque** **Invitee**
Assistant Registrar (Fin, Admin. & Establishment)
Ghani Khan Choudhury Inst. Engg. and Tech.
Malda - 732141, West Bengal


6/11/17



Director, GKCIET, Malda welcomed all the members to the 9th meeting of Finance Committee, GKCIET which took place after a long time. Thereafter, Director GKCIET requested Shri. Madhu Ranjan Kumar, JS (DL&BP), MHRD, Department of Higher Education, to Chair the meeting. Then, with the permission of the Chair, the agenda items were taken up.

Item no: F.C:9.1: To consider and confirm the minutes of the 8th meeting of the Finance Committee, GKCIET, Malda held on 20.05.2014 at Kolkata.

Resolution: The minutes of the 8th meeting of the Finance Committee, GKCIET held on 20.05.2014 were considered and confirmed. However, a copy of the sanction letter from the Ministry for Rs. 6.50 crores for purchasing newly constructed building with land must be sent to the Ministry.

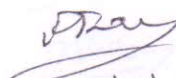
Item no: F.C:9.2: To consider the Revised Budget Estimates for the year 2017-2018.

Resolution: The Committee recommended the approval of the Revised Estimates of the budget for the year 2017-18 and suggested to include the fund allocation for institute's contribution to NPS at the item no. 4(iii) of Revised Estimates for the year 2017-18.

Item no: F.C:9.3 To consider the payment of Committed Expenses/Liabilities of GKCIET, Malda under Object Head-31, 36 & 35.

Resolution: The FC recommends the following:

- (i) The civil works need to be completed as soon as possible so that these can be fruitfully utilized. Thus, since the amount of Rs. 9.39 crores due to paid to the NBCC is included under OH-35 of revised estimates for the year 2017-18, the institute is authorized to make this payment to NBCC after receiving fund from MHRD and following due process. The balance grant received from MHRD under OH-35, may be utilised for laboratory and such other developmental activities required immediately. Thus the shortfall can only be met by raising additional fund requirement under OH 35.


6/11/17



(ii) However, it is noted that the total requirement for lab and other related activities is to the tune of Rs 10.35 cr. Hence the liabilities for labs etc may be paid only to the extent funding is available and the extra fund needed for paying the remaining liabilities may be requested from the ministry while submitting supplementary budget in December 2017.

Item no: F.C:9.4 To consider the re-appropriation fund of GKCIET from different object heads on account of the liabilities detailed at Agenda Item No. 9.3.

Resolution: Recommends for approval as no extra fund is required.

Item no: F.C:9.5 To consider the payment of arrears of salary of few regular staff members resulted out of re-pay fixation.

Resolution: Recommends for approval to the extent they are as per 6th CPC provisions.

Item no: F.C:9.6 To consider the appointment of outsourcing agency/agencies made on emergency basis for providing security services at GKCIET, Malda on daily wage basis for 3-4 months.

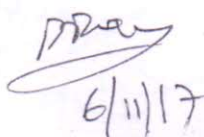
Resolution: FC considered the arrangement made under the emergency condition and recommends its approval.


Item no: F.C:9.7 To consider the payment of Children Education Allowance (CEA), Medical Reimbursement and LTC which has not been paid by the NIT, Durgapur for a long period to the employees.

Resolution: Agreed for sending all such cases to the Ministry for consideration. Till then payment on this account will not be made.

Item no: F.C:9.8 To consider the appointment of outsourcing agency for providing security, cleaning/sweeping and other essential services at GKCIET, Malda on contract basis.

Resolution: The Finance committee recommends the approval of engagement of separate outsourcing agencies for the security service and for the cleaning/sweeping & other services.


6/11/17



The Finance committee also recommends the approval of the following:

- (i) In the light of past experience in engaging outsourcing agency for security services and considering the lower cost involvement, the services of Indian Ex-servicemen League should be continued as long as institute is satisfied that they are engaging/providing Ex-servicemen only and rates charged are not higher than the rates permitted by Ministry of Defense/Ministry of Labour.
- (ii) For hiring outsourcing agency for cleaning/sweeping and other services, the aspect of availability of such services under GeM should be verified. Only if not available, then tender should be floated outside GeM on CPP portal. Also, the entire process should be completed strictly following the GFR.
- (iii) Government Finance Rules 2017 and Government Procurement Rules be adopted for all contractual activities.

Item no: F.C:9.9 To consider the processing of tender for hiring of vehicles for use of students and Director of GKCIET.

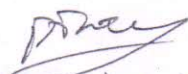
Resolution: The Finance Committee recommends for approval of purchasing a suitable vehicle for the use of Director only. All other vehicles required must be taken on hire basis and the hiring process should be initiated under GeM if it is available at Malda, West Bengal. Only after it is satisfied that GeM does not offer this service, should the tender be done through CPP portal.

Item no: F.C:9.10 Reporting Items

- (1) To report on the transfer of a part of GKCIET funds from NIT, Durgapur to GKCIET, Malda.

Resolution: Noted.

The meeting ended with vote of thanks to the Chair.


6/11/17

