Training & Placement Office

Ghani Khan Choudhury Institute of Engineering and Technology (GKCIET)
(A Centrally Funded Technical Institute under Ministry of Education, Govt. of India)
P.O. & Vill. : Narayanpur, Dist. Malda, PIN: 732141, West Bengal

APPLICATION FORM FOR ATTENDING INTERNSHIP / TRAINING PROGRAM

Name of the Applicant	
Department	
Course (Degree/Diploma)	
Semester & Year of Study	
Roll No.	
Contact No.	
E-mail Id	
Duration of the Internship / Training Program (mention stating date and end date)	Duration in Week(s): From: To:
Name of the Organization where to attend Internship / Training Program	
Address of Communication of the Organization, name of the contact person, e-mail id and contact no.	

DECLARATION

1) I do hereby declare that all the information stated above are true, correct and in the event of any information found to be false/forged at a later stage, I shall be solely responsible for that and Institute may take suitable action against me.
2) I will attend the Internship /Training Program for which I have applied, if selected and I don't attend it without showing valid reason(s), I will be debarred from the other future activities of the TPO.
3) I will not do any inappropriate action or misconduct at Training/Internship place. I will obey all the rules & regulations of the Organization. If any such activity is reported, Institute may be taken appropriate action against me.
4) I will submit a copy of report and relevant certificate to the TPO through respective HoD after completion of the above Internship /Training Program.

Date:

_____
Signature of the Applicant

Recommendation of HoD:	 _____ Signature of the HoD with date
Note of TPO, if any:	 _____ Signature of the Training & Placement Officer