



न हि ज्ञानेन सदृशं पवित्रमिह विद्यते

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# Ghani Khan Choudhury Institute of Engineering and Technology

(A Centrally Funded Technical Institute under Ministry of Education, Govt. of India.)

Narayanpur, Dist: Malda, Pin- 732141, West Bengal

Memo No. GKCIET/13371

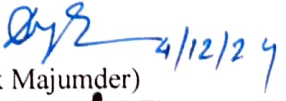
Date: 04/12/2024

## Notification

In partial modification to the office order even no. dated 05.02.2024, it is notified the chairperson of Internal Quality Assurance Cell (IQAC) of the Institute shall be Prof. Siby John, Director, GKCIET, Malda vice Prof. P. R. Alapati, Ex-Director, GKCIET, Malda.

All other content of the Office Order even no. shall remain the same.

This is issued with the approval of the competent authority.

  
(Debanick Majumder)  
Assistant Registrar (A&E)

## Copy to:

1. Dean – Acad, GKCIET, Malda for kind information
2. Co-ordinator and Member Secretary for kind information and record
3. Director, GKCIET, Malda for kind information please
4. File copy



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## Ghani Khan Choudhury Institute of Engineering and Technology

(A Centrally Funded Technical Institute under Ministry of Education, Govt. of India.)

Narayanpur, Dist: Malda, Pin- 732141, West Bengal

Memo No. GKCIET/11696

Date: 05.02.2024

### Office Order

Competent Authority of GKCIET is pleased to constitute an Internal Quality Assurance Cell (IQAC) of GKCIET with immediate effect as detailed below under provision on UGC rules and as verified by AICTE.

Sl. No.	Name of the Official	Designation	Capacity
01.	Prof. P. R. Alapati	Director	Chairperson
02.	Prof. S. S. Pattnaik	Professor (HAG), Dept. of Media Engineering NITTTR, Chandigarh - 160019	Member
03.	Prof. R. M. Pant	Vice Chancellor Assam University, Silchar - 788011	Member
04.	Prof. Kshirod Kumar Dash	Professor	Coordinator and Member Secretary
05.	Prof. Kiran Yarrakula	Professor	Member
06.	Prof. Dalbir Singh	Professor/ In Charge	Member
07.	Dr. M. M. Jagadeesh Kumar	Associate Professor	Member
08.	Dr. Babul Prasad Tewari	Associate Professor	Member
09.	Dr. Amit Baran Das	Associate Professor	Member
10.	Sri Umesh Chandra Prasad	Registrar	Member

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in a quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

The committee will look after the following activities:

- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the Colleges;
- Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Arrangement for feedback responses from students, parents and other stakeholders on quality related institutional processes;

*By 05.02.24*

- Dissemination of information on the various quality parameters of higher education;
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- Documentation of the various programmes/activities of the College, leading to quality improvement;
- Acting as a nodal agency of the college for coordinating quality-related activities, including adoption and dissemination of good practices;
- Development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality;
- Development of the Annual Quality Assurance Report (AQAR) of the College based on the quality parameters/assessment criteria developed by the relevant quality assurance body (like NAAC, NBA, AB) in the prescribed format;
- Bi-annual development of Quality Radars (QRs) and Ranking of Integral Unites of Colleges based on the AQAR;
- Interaction with SQACs in the pre and post accreditation quality assessment, sustenance and enhancement endeavours.

In addition to the above IQAC will look after any other quality assurance related issues that may come up at the Institute level and as per guidelines.

This issues with the approval of the competent authority.

  
(Debanick Majumder)  
Assistant Registrar (A&E)

Copy to:

1. All concerned members (through e-mail)
2. HoD/HoS, GKCIET, Malda
3. All Deans, GKCIET, Malda
4. Deputy Registrar, GKCIET, Malda
5. Registrar, GKCIET, Malda
6. Director, GKCIET, Malda for kind information please
7. Chairman BoG, GKCIET, Malda for kind information please
8. Joint Secretary (TEL), D/o: Higher Education, MoE, Govt. of India, Shastri Bhawan, New Delhi
9. File Copy