

Recruitment Rules for Non-Teaching Positions

at GKCIET, Malda, West Bengal,

14th September, 2019

: 1

	RRs for Non-Teaching posts proposed by GKCIET
1. Name of the post	Registrar
2. Number of posts	As per sanctioned strength
3. Classification	Group – A
4. Scale of pay (Grade Pay, Band Pay)	6th CPC PB-4(Rs. 37400-67000/-) with GP of Rs. 10000/- 7th CPC Level – 14
5. Whether selection post or non selection post	Not Applicable
6. Age limit for direct recruitment	Not exceeding 55 years. <i>(As per DoPT 2016 instructions, Deputation period can now be 5+2 year since registrar will retire at 62, 55 years is the correct maximum age)</i>
7. Educational and other qualifications req. for Direct Recruitment	Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed. At least 15 years of experience as Assistant Professor in the Academic Level 11 and above or with 8 years of service in the Academic Level 12 and above including as Associate Prof. along with experience in educational administration, or, Comparable experience in research establishment and/ or other Institutions of higher education, or, 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.
8. Whether age and educational qualifications prescribed for DR will apply in case of promotees	No
9. Period of probation,	Not Applicable
10. Method of Recruitment : DR or by promotion or by deputation or transfer and percentage of the vacancies to be	Direct Recruitment/ Deputation/contract basis for a period of 5 years (extendable by 2 years) or till attaining the age of 62 years whichever is earlier, or as fixed by Govt. of India by orders issued in this regard from time to time.

filled by various methods	
11. In case of recruitment by deputation/ transfer, grades from which deputation/ transfer to be made	<p><u>Deputation/ Contract Basis:</u> Officers under the Central/State Governments/Universities/Recognized Research Institutes or Institute of National Importance or Govt. Laboratory or PSU:</p> <p><u>Essential:</u> Master's Degree in any discipline with at least 55% marks or its equivalent grade 'B' in the UGC 7 point scale from a recognized Universities/ institutes.</p> <p><u>Experience:</u> i)Holding Analogous post. ii)At least 15 years experience as Assistant Professor in the AGP of Rs. 7000/- (Level 11 of the 7th CPC) and above or with 8 years of service in the AGP of Rs. 8000/- (Level 12 of the 7th CPC) and above including as Associate Professor along with 3 years experience in educational administration or iii)Comparable experience in research establishment and /or other institutions of higher education or iv)15 years of administrative experience, of which 8 years shall be as Deputy registrar (of which 3 years in the GP of Rs. 8700/- , level 13 of the 7th CPC) or equivalent.</p> <p><u>Desirable:</u> i) Qualification in the area of Management/ Engineering /Law ii)Experience in computerized administration/ legal/ financial/ establishment matters.</p>
12.If DPC exists, what is its composition	Not Applicable
13. Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

	RRs for Non-Teaching posts proposed by GKCIET
1. Name of the post	Deputy Registrar
2. Number of posts	As per sanctioned strength
3. Classification	Group – A
4. Scale of pay (Grade Pay, Band Pay)	<p>6th CPC PB-3 (Rs. 15600-39100/-) with GP of Rs. 7600/-</p> <p>7th CPC Level – 12</p> <p>Upgradation to be assessed by the DPC as constituted by the Institute for the purpose: After 5 years of regular service, Deputy registrar shall move to Level-13 (GP of 8700/-) and re-designated as Joint Registrar.</p>
5. Whether selection post or non selection post	Non-Selection (for the post being filled on promotional basis)
6. Age limit for direct recruitment	Not exceeding 50 years
7. Educational and other qualifications req. for Direct Recruitment	<p><u>Essential:</u> Master's Degree in any discipline with at least 55% marks or its equivalent Grade in the CGPA/Grade 'B' in the UGC 7 points scale from a recognized University/institute.</p> <p><u>Experience:</u> i) At least 9 years experience as Assistant Professor in the AGP of Rs. 6000/- (Level 10 of the 7th CPC) and above along with 3 years experience in educational administration Or ii) Comparable experience in research establishment / industry and /or other institutions of higher education Or iii) 5 years of administrative experience as Assistant Registrar (GP of Rs. 5400/-, level 10 of 7th CPC) or equivalent post</p> <p><u>Desirable:</u> i) Qualification in area of Management/Engineering/Law ii) Experience of computer applications/ e-office system. iii) Experience in establishment / academic / financial administration in academic or research organizations.</p>
8. Whether age and educational qualifications prescribed for DR	Age Bar: Not Applicable Qualification: As per Row 7.

will apply in case of promotees	
9. Period of probation,	1 year and extendable by another 1 year for direct recruitment
10.Method of Recruitment : DR or by promotion or by deputation or transfer and percentage of the vacancies to be filled by various methods	50% by direct recruitment, failing which through deputation/ contract. 50% by promotion, failing which through deputation / contract.
11. In case of recruitment by deputation/ transfer, grades from which deputation/ transfer to be made	<u>Deputation /Contract Basis</u> Officers under the Central/State Governments / Universities/ Universities level Institution or Institute of National Importance or PSU/ Industry: i) Holding Analogous post. ii) Qualification & experience as per Row 7 <u>Promotion</u> I)Assistant Registrar with regular service of 5 years with GP of Rs. 5400/- (level 10 of 7 th CPC) and working performance record (APAR) iii)Qualification as per Row 7
12.If DPC exists, what is its composition	As per rules.
13. Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

:3

	RRs for Non-Teaching posts proposed by GKCIET
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1. Name of the post	Assistant Registrar
2. Number of posts	As per sanctioned strength
3. Classification	Group -A
4. Scale of pay (Grade Pay, Band Pay)	6th CPC: PB-3 (Rs.15600-39100/-) with GP of Rs. 5400/- with Rationalized Entry Pay of Rs. 56,100/- as per 7 th CPC pay matrix 7th CPC: Level – 10 Assistant Registrar and equivalent posts shall be eligible for the higher Level 11 after 8 years of service provided, as currently required, they have participated in two training programmes on education administration, each of approximately four weeks' duration and their Performance Appraisal Report are as per the benchmark scores/ grades in UGC regulations/ guidelines.
5. Whether selection post or non selection post	Selection post
6. Age limit for direct recruitment	Not exceeding 35 years
7. Educational and other qualifications req. for Direct Recruitment	<u>Essential:</u> Master's degree in any discipline with at least 55% marks or its equivalent Grade in the point scale from a recognized University/Institute. Or Employees of the Institute serving as Superintendent with 8 years of experience in GP of Rs. 4200/- <u>Desirable:</u> i) Qualification in area of Management/Engineering/Law ii) Experience of computer applications/e-office system. iii) Experience in establishment/academic/financial administration in academic or research organizations.
8. Whether age and educational qualifications prescribed for DR will apply in case of promotes	Age bar: Not Applicable Qualification & experience as per Row 11
9. Period of probation,	1 year and extendable by another 1 year for direct recruitment
10. Method of Recruitment : DR or by promotion or by deputation	Direct recruitment/promotion, failing which by deputation/contract. 75% by direct recruitment, failing which by deputation/contract. 25% by promotion, failing which by deputation/contract

<p>or transfer and percentage of the vacancies to be filled by various methods</p>	<p><u>Promotion:</u> i)Employees of the Institute serving as Superintendent with 8 years of experience in GP of Rs. 4200/- (ii) Qualification as per Row 7.</p>
<p>11. In case of recruitment by deputation/ transfer, grades from which deputation/ transfer to be made</p>	<p><u>Deputation/Contract Basis:</u> Officers under the Central/State Governments / Universities / University level Institution or Institute of National Importance or Govt. Laboratory or PSU: (i)Holding Analogous post. (ii)Qualification as per Row 7. Or (iii)Person with 8 years of experience in G.P of Rs. 4200/- or above.</p>
<p>12.If DPC exists, what is its composition</p>	<p>As per rules.</p>
<p>13. Circumstances in which UPSC is to be consulted in making recruitment</p>	<p>Not Applicable</p>

: 4

	RRs for Non-Teaching posts proposed by GKCIET
1. Name of the post	Assistant Librarian
2. Number of posts	As per sanctioned strength
3. Classification	Group -A
4. Scale of pay (Grade Pay, Band Pay)	6th CPC PB-3 (Rs. 15600-39100/-) with GP of Rs. 5400/- 7th CPC- Level – 9 Upgradation to be assessed by the DPC as constituted by the Institute for the purpose: After 5 years of regular service, Assistant Librarian shall move to Level-11 (GP of 6600/-) with same designation
5. Whether selection post or non selection post	Not +applicable
6. Age limit for direct recruitment	Not exceeding 35 years
7. Educational and other qualifications req. for Direct Recruitment	<u>Essential:</u> (i) A Master's Degree in Library Science/ Information Science/ Documentation Science or an equivalent professional degree with at least 5% marks (or an equivalent grade in a point scale wherever grading system is followed) and a consistently good academic record with knowledge of computerization of library. (ii) Qualified in the national level test such as NET/SLET/SET conducted for the purpose by the UGC or any other agency approved by the UGC. <u>Desirable:</u> Knowledge of computer/ computerized library service PG Diploma in Library Automation and Networking or PGDCA or equivalent. Candidate with higher degree (PhD or equivalent) in a relevant Discipline shall be preferred.
8. Whether age and educational qualifications prescribed for DR will apply in case of promotees	Not Applicable
9. Period of probation,	1 year and extendable by another 1 year for direct recruitment

<p>10.Method of Recruitment : DR or by promotion or by deputation or transfer and percentage of the vacancies to be filled by various methods</p>	<p>Direct recruitment / deputation/ contract.</p>
<p>11. In case of recruitment by deputation/ transfer, grades from which deputation/ transfer to be made</p>	<p><u>Deputation/Contract Basis</u> Holding Analogous post in Library of Central/State Governments/ Universities/ University Level Institution or Institute of National Importance or PSU OR Holding post of Level 8 in Library of Central/State Governments/ Universities/ University Level Institution or Institute of National Importance or PSU with 1 year experience at Level 8.</p>
<p>12.If DPC exists, what is its composition</p>	<p>Not Applicable</p>
<p>13. Circumstances in which UPSC is to be consulted in making recruitment</p>	<p>Not Applicable</p>

: 5

	RRs for Non-Teaching posts proposed by GKCIET
1. Name of the post	Senior Assistant/ Cashier
2. Number of posts	As per sanctioned strength
3. Classification	Group -C
4. Scale of pay (Grade Pay, Band Pay)	6th CPC PB-1 (Rs. 5200-20200/-) with GP of Rs. 2400/- 7th CPC- Level – 4 Upgradation to be assessed by the DPC as constituted by the Institute for the purpose: After 5 years of regular service, Senior Assistant shall move to Level-5 (GP of 2800/-) with same designation.
5. Whether selection post or non selection post	Non-Selection post
6. Age limit for direct recruitment	Not exceeding 33 years
7. Educational and other qualifications req. for Direct Recruitment	<u>Essential:</u> Senior Secondary (10+2) from a recognized board with a minimum typing speed of 35 w.p.m and proficiency in computer Word processing and Spread Sheet. <u>Desirable:</u> i) Bachelor's degree from a recognized University/Institutes. ii) Proficiency in other computer and stenography skills.
8. Whether age and educational qualifications prescribed for DR will apply in case of promotees	Age bar: Not Applicable Educational Qualification: As per Row 7
9. Period of probation,	1 year and extendable by another 1 year for direct recruitment.
10. Method of Recruitment : DR or by promotion or by deputation or transfer and percentage of the vacancies to be	Direct recruitment/promotion 50% by direct recruitment 50% by promotion <u>Promotion:</u> At least 2 years experience as Junior Assistant in the institute with GP of Rs. 1900/- (Level 2 of 7 th CPC) through DPC and working

filled by various methods	performance record (APAR) through prescribed test and interview.
11. In case of recruitment by deputation/ transfer, grades from which deputation/ transfer to be made	Not applicable
12.If DPC exists, what is its composition	As per rules.
13. Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable.

: 6

	RRs for Non-Teaching posts proposed by GKCIET
1. Name of the post	Junior Assistant
2. Number of posts	As per sanctioned strength
3. Classification	Group -C
4. Scale of pay (Grade Pay, Band Pay)	6th CPC PB-1 (Rs. 5200-20200/-) with GP of Rs. 1900/- 7th CPC – Level-2 Up gradation to be assessed by the DPC as constituted by the institute for the purpose. After 5 years of regular service, Junior Assistant shall move to Level-4 (GP of 2400/-) with same designation.
5. Whether selection post or non selection post	Non-Selection post
6. Age limit for direct recruitment	Not exceeding 27 years
7. Educational and other qualifications req. for Direct Recruitment	<u>Essential:</u> Senior Secondary (10+2) from a recognized board with a minimum typing speed of 35 w.p.m. and proficiency in computer Word processing and Spread Sheet. <u>Desirable:</u> Proficiency in other computer and stenography skills.
8. Whether age and educational qualifications prescribed for DR will apply in case of promotees	Age bar: Not Applicable Educational Qualification: As per Row 7.
9. Period of probation,	1 year and extendable by another 1 year for direct recruitment
10. Method of Recruitment : DR or by promotion or by deputation or transfer and percentage of the vacancies to be	Direct recruitment/Promotion 50% by direct recruitment 50% by promotion <u>Promotion:</u> 1 Years experience as MTS in the institute with GP of Rs. 1800/- (Level 1 of 7 th CPC).

filled by various methods	
11. In case of recruitment by deputation/ transfer, grades from which deputation/ transfer to be made	Not Applicable
12.If DPC exists, what is its composition	As per rules.
13. Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

: 7

	RRs for Non-Teaching posts proposed by GKCIET
1. Name of the post	MTS
2. Number of posts	As per sanctioned strength
3. Classification	Group -C
4. Scale of pay (Grade Pay, Band Pay)	6th CPC PB-1(Rs. 5200-20200/-) with GP of Rs. 1800/- 7th CPC – Level-1 Up gradation to be assessed by the DPC as constituted by the institute for the purpose. After 3 years of regular service, MTS shall move to Level-2 (GP of 1900/-) with same designation.
5. Whether selection post or non selection post	Not applicable
6. Age limit for direct recruitment	Not exceeding 27 years
7. Educational and other qualifications req. for Direct Recruitment	<u>Essential:</u> Passed 10 th Class or its equivalent/ ITIs examination. <u>Desirable:</u> (i) Experience in relevant field is preferable (ii) Knowledge of computer applications.
8. Whether age and educational qualifications prescribed for DR will apply in case of promotees	Not Applicable
9. Period of probation,	1 year and extendable by another 1 year
10. Method of Recruitment : DR or by promotion or by deputation or transfer and percentage of the vacancies to be filled by various methods	Direct recruitment

11. In case of recruitment by deputation/ transfer, grades from which deputation/ transfer to be made	Not Applicable
12.If DPC exists, what is its composition	Not Applicable
13. Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

: 8

	RRs for Non-Teaching posts proposed by GKCIET
1. Name of the post	Sr. Technical Assistant
2. Number of posts	As per sanctioned strength
3. Classification	Group –B (Non- Gazetted)
4. Scale of pay (Grade Pay, Band Pay)	6th CPC- PB-2 Rs.9,300 -34,800/-) with GP of Rs. 4200/- 7th CPC Level – 6 Up gradation to be assessed by the DPC as constituted by the institute for the purpose. After 6 years of regular service, Sr. Technical Assistant shall move to Level-7 (GP of 4600/-) with same designation.
5. Whether selection post or non selection post	Non-Selection post.
6. Age limit for direct recruitment	Not exceeding 35 Years
7. Educational and other qualifications req. for Direct Recruitment	<u>Essential:</u> BE/B.Tech in relevant discipline with 1st Class or equivalent grade from a recognized University/ institute. <u>Experience:</u> 5 years of experience as Technical Assistant in relevant field Or <u>Essential:</u> First Class Diploma in Engineering/ Technology in relevant field <u>Experience:</u> 6 years of experience as Technician/Technical Assistant in reputed Institutions/ Industries/ ITIs etc. <u>Desirable:</u> Knowledge of computer applications.
8. Whether age and educational qualifications prescribed for DR will apply in case of promotees	Age bar: Not Applicable Educational Qualification: As per Row 7
9. Period of probation,	1 year and extendable by another 1 year for direct recruitment

<p>10.Method of Recruitment : DR or by promotion or by deputation or transfer and percentage of the vacancies to be filled by various methods</p>	<p>Direct recruitment/ Promotion</p> <p>50% by direct recruitment 50% by promotion</p> <p><u>In case of promotion:</u> <u>Qualification:</u> Diploma or equivalent in relevant trade of Engineering /Technology from a recognized board with first class Or First Class B. Sc Degree in relevant field from a recognized University/ Institute in case of Science Disciplines</p> <p><u>Experience:</u> 6 years as Technical Assistant in the institute.</p>
<p>11. In case of recruitment by deputation/ transfer, grades from which deputation/ transfer to be made</p>	<p>Not applicable</p>
<p>12.If DPC exists, what is its composition</p>	<p>As per rules</p>
<p>13. Circumstances in which UPSC is to be consulted in making recruitment</p>	<p>Not Applicable</p>

: 9

	RRs for Non-Teaching posts proposed by GKCIET
1. Name of the post	Superintendent
2. Number of posts	As per sanctioned strength
3. Classification	Group –B (Non-Gazetted)
4. Scale of pay (Grade Pay, Band Pay)	6th CPC PB-2 [Rs. 9300-34800/-] with GP of Rs. 4200 /- 7th CPC Level - 6 Up gradation to be assessed by the DPC as constituted by the institute for the purpose. After 6 years of regular service, Superintendent shall move to Level-7 (GP of 4600/-) with same designation.
5. Whether selection post or non selection post	Selection Post (for the posts being filled on promotional basis)
6. Age limit for direct recruitment	Not exceeding 30 Years
7. Educational and other qualifications req. for Direct Recruitment	<u>Essential:</u> First Class Bachelor's Degree or its equivalent from a recognized University or Institute in any discipline Or Master's Degree in any Discipline from a recognized University or Institute with at least 50% marks or equivalent grade. <u>Desirable:</u> (i) Knowledge of computer applications/ e-office system, Word processing, Spread Sheet etc
8. Whether age and educational qualifications prescribed for DR will apply in case of promotees	Age bar: Not Applicable Qualification: as Per Row 7
9. Period of probation,	1 year and extendable by another 1 year for direct recruitment
10. Method of Recruitment : DR or by promotion or by deputation or transfer and percentage of the vacancies to be	50% by direct recruitment, failing which by deputation/ contract 50% by promotion, failing which by deputation/contract <u>Promotion :</u> Employee from the Institute serving as Senior Assistant with 6 years experience at GP of Rs. 2800/-, and fulfilling educational

filled by various methods	qualification mentioned in Row 7 and working performance record (APAR).
11. In case of recruitment by deputation/ transfer, grades from which deputation/ transfer to be made	<p><u>Deputation/Contract:</u> Officers of the Central/State Govt. or similar organized services/semi-Govt./PSU/autonomous organization/ University / Institute of national importance:</p> <p>(i) Holding analogous Post or one level below Level 5 with one year experience.</p> <p>(ii) Qualification & experience as per Row 7</p>
12.If DPC exists, what is its composition	As per rules
13. Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

: 10

	RRs for Non-Teaching posts proposed by GKCIET
1. Name of the post	Junior Engineer (Civil)
2. Number of posts	As per sanctioned strength
3. Classification	Group –B (Non-Gazetted)
4. Scale of pay (Grade Pay, Band Pay)	6th CPC PB-1 [Rs. 5200-20200/-] with GP of Rs. 4200/- 7th CPC Level - 6 Up gradation to be assessed by the DPC as constituted by the institute for the purpose. After 6 years of regular service, JE shall move to Level-7 (GP of 4600/-) with same designation.
5. Whether selection post or non selection post	Not applicable.
6. Age limit for direct recruitment	Not exceeding 30 years.
7. Educational and other qualifications req. for Direct Recruitment	Essential: Diploma in Civil Engineering / Technology or equivalent with first class or equivalent.
8. Whether age and educational qualifications prescribed for DR will apply in case of promotees	Not application
9. Period of probation,	1 year and extendable by another 1 year for direct recruitment
10. Method of Recruitment : DR or by promotion or by deputation or transfer and percentage of the vacancies to be filled by various methods	Direct recruitment
11. In case of recruitment by	Not Applicable

deputation/ transfer, grades from which deputation/ transfer to be made	
12.If DPC exists, what is its composition	Not Applicable
13. Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

: 11

	RRs for Non-Teaching posts proposed by GKCIET
1. Name of the post	Junior Engineer (Electrical)
2. Number of posts	As per sanctioned strength
3. Classification	Group –B (Non-Gazetted)
4. Scale of pay (Grade Pay, Band Pay)	6th CPC PB-1 [Rs. 5200-20200/-] with GP of Rs. 4200 /- 7th CPC Level - 6 Up gradation to be assessed by the DPC as constituted by the institute for the purpose. After 6 years of regular service, JE shall move to Level- 7(GP of 4600/-) with same designation.
5. Whether selection post or non selection post	Not applicable.
6. Age limit for direct recruitment	Not exceeding 30 years
7. Educational and other qualifications req. for Direct Recruitment	Essential: Diploma in Electrical Engineering/Technology with first class or equivalent.
8. Whether age and educational qualifications prescribed for DR will apply in case of promotees	Not Applicable
9. Period of probation,	1 year and extendable by another 1 year for direct recruitment
10. Method of Recruitment : DR or by promotion or by deputation or transfer and percentage of the vacancies to be filled by various methods	Direct recruitment
11. In case of recruitment by	Not Applicable

deputation/ transfer, grades from which deputation/ transfer to be made	
12.If DPC exists, what is its composition	Not Applicable
13. Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

: 12

	RRs for Non-Teaching posts proposed by GKCIET
1. Name of the post	System Manager
2. Number of posts	As per sanctioned strength
3. Classification	Group -A
4. Scale of pay (Grade Pay, Band Pay)	6 th CPC PB-3 [Rs. 15600-39100/-] with GP of Rs. 7600 /- 7 th CPC Level – 12
5. Whether selection post or non selection post	Not applicable.
6. Age limit for direct recruitment	Not exceeding 50 years
7. Educational and other qualifications req. for Direct Recruitment	<u>Essential:</u> B.tech in Computer Science and Engineering or Information Technology with at least 1 st Class or equivalent . Or MCA or M.Sc.(Computer Science) with at least 1 st Class or equivalent. <u>Experience:</u> 5 years experience in the post carrying GP of Rs. 5400/- (Level 10 of the 7 th CPS? Or equivalent in software and networking in industry/institution <u>Desirable:</u> Candidates with Ph.D in the related field shall be preferred.
8. Whether age and educational qualifications prescribed for DR will apply in case of promotees	Not Applicable
9. Period of probation,	1 year and extendable by another 1 year for direct recruitment.
10. Method of Recruitment : DR	Direct recruitment/ deputation/contract.

or by promotion or by deputation or transfer and percentage of the vacancies to be filled by various methods	
11. In case of recruitment by deputation/ transfer, grades from which deputation/ transfer to be made	<u>Deputation or on Contract Basis</u> Qualification, experience and selection process are same as that of Row 7.
12.If DPC exists, what is its composition	Not Applicable
13. Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

: 13

	RRs for Non-Teaching posts proposed by GKCIET
1. Name of the post	Data Operator
2. Number of posts	As per sanctioned strength
3. Classification	Group –B (Non-Gazetted)
4. Scale of pay (Grade Pay, Band Pay)	6th CPC: PB-3 [Rs. 9300-34800/-] with GP of Rs. 4200 /- 7th CPC : Level – 6 Upgradation to be assessed by the DPC as constituted by the Institute for the purpose: After 6 years of regular service, Data Operator shall move to Level-7 (GP of 4600/-) with same designation.
5. Whether selection post or non selection post	Not applicable.
6. Age limit for direct recruitment	Not exceeding 35 years
7. Educational and other qualifications req. for Direct Recruitment	<u>Essential:</u> BCA or equivalent with 1 st class or equivalent from recognized University/ Institution. <u>Experience:</u> 5 years experience in data processing in related field.
8. Whether age and educational qualifications prescribed for DR will apply in case of promotees	Not Applicable
9. Period of probation,	1 year and extendable by another 1 year for direct recruitment
10. Method of Recruitment : DR or by promotion or by deputation or transfer and percentage of the vacancies to be	Direct recruitment/ deputation/contract.

filled by various methods	
11. In case of recruitment by deputation/ transfer, grades from which deputation/ transfer to be made	<p><u>Deputation or on Contract:</u> Officers of the Central /State Govt. or similar organized services/semi-Govt./PSU/ autonomous organization/ University/ Institute of national importance:</p> <p>(i)Holding analogous post</p> <p>(ii)Qualification and experience as per Row 7.</p>
12.If DPC exists, what is its composition	Not Applicable
13. Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

: 14

	RRs for Non-Teaching posts proposed by GKCIET
1. Name of the post	Foreman
2. Number of posts	As per sanctioned strength
3. Classification	Group –B (Non-gazetted)
4. Scale of pay (Grade Pay, Band Pay)	6th CPC: PB-2 [Rs. 9,300-34,800/-] with GP of Rs. 5400 /- 7th CPC Level – 9
5. Whether selection post or non selection post	Non-Selection post
6. Age limit for direct recruitment	Not Applicable
7. Educational and other qualifications req. for Direct Recruitment	<p>Essential: B.Tech in relevant discipline of Engineering /Technology or its equivalent with 60% marks from a recognized University or Institute. Or 3 years Diploma in relevant discipline of Engineering/Technology or its equivalent with 60% marks from a recognized University or Institute.</p> <p>Experience: 5 years as Technician/Sr. Technician or Laboratory/ Sr. Technical/Technical Assistant in workshops/laboratories of relevant discipline in Industries/ Universities/Technical Institutions at GP of Rs.4200/- or equivalent for those having B. Tech Degree Or 8 years as Technician/Sr. Technician or Laboratory/Sr. Technical/Technical Assistant in workshops/laboratories of relevant discipline in industries/ Universities/Technical institutions at GP of Rs. 4200/- or equivalent for those having Diploma Degree.</p> <p>Desirable: Knowledge of computer based application in relevant field.</p>
8. Whether age and educational qualifications prescribed for DR	Age bar: Not Applicable Qualification & experience as per Row 10

will apply in case of promotees	
9. Period of probation,	Not applicable
10. Method of Recruitment : DR or by promotion or by deputation or transfer and percentage of the vacancies to be filled by various methods	<p>50% by direct recruitment failing which by deputation /contract. 50% by promotion, failing which by deputation/contract.</p> <p><u>In case of promotion</u> Qualification and experience as per Row 7.</p> <p><u>In case of deputation/contract:</u></p> <p>Officers of the Central /state Govt. or similar organized services/semiGovt./PSU/autonomous organization/University/Institute of national importance.</p> <p>Holding analogous post</p> <p>Educational qualification and experience as per Row 7.</p>
11. In case of recruitment by deputation/ transfer, grades from which deputation/ transfer to be made	<p><u>Deputation or on Contract Basis</u> As per Row 10 (ii)</p>
12. If DPC exists, what is its composition	As per rules.
13. Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

: 15

	RRs for Non-Teaching posts proposed by GKCIET
1. Name of the post	Technical Assistant
2. Number of posts	As per sanctioned strength
3. Classification	Group -C
4. Scale of pay (Grade Pay, Band Pay)	6th CPC: PB-1 [Rs. 5200-20200/-] with GP of Rs. 2800 /- 7th CPC: Level – 5 Upgradation to be assessed by the DPC as constituted by the Institute for the purpose: After 6 years of regular service, Data Operator shall move to Level-8 (GP of 4200/-) with same designation.
5. Whether selection post or non selection post	Not applicable.
6. Age limit for direct recruitment	Not exceeding 30 years
7. Educational and other qualifications req. for Direct Recruitment	Essential: Diploma or equivalent in relevant trade of Engineering/Technology from a recognized board with excellent academic record. Or First Class B.Sc Degree in relevant field from a recognized University/Institute in case of Science Disciplines. Desirable: Preferable with experience in relevant field/trade. Knowledge of computer application.
8. Whether age and educational qualifications prescribed for DR will apply in case of promotees	Not Applicable
9. Period of probation,	1 year and extendable by another 1 year for direct recruitment

10.Method of Recruitment : DR or by promotion or by deputation or transfer and percentage of the vacancies to be filled by various methods	Direct recruitment
11. In case of recruitment by deputation/ transfer, grades from which deputation/ transfer to be made	Not Applicable
12.If DPC exists, what is its composition	Not Applicable
13. Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable