Ghani Khan Choudhury Institute of Engineering and Technology
(A CFTI under the Ministry of Education, Govt. of India)
Narayanpur, Malda -732141, West Bengal

Date: 22/08/2022

Notification/Guidelines
Admission in Diploma Programs through JEXPO & VOCLET
Counseling/Provisional Admission for the A. Y. of 2022-23

All Candidates,

Greetings from Ghani Khan Choudhury Institute of Engineering and Technology, Malda — a Centrally Funded Technical Institute (CFTI) established under the Ministry of Education, Govt. of India! In this Academic Year of 2022-23, our Institute is offering AICTE approved Diploma programs (3 years duration) in (i) **Civil Engineering,** (ii) **Computer Science & Technology,** (iii) **Electrical Engineering**, (iv) **Food Processing Technology** and (v) **Mechanical Engineering** affiliated to West Bengal State Council of Technical & Vocational Education and Skill Development (WBSCT&VE&SD), Kolkata.

The admission criteria are:

For candidates taking admission in 1st Year:
- Candidates must pass Madhyamik Examination from West Bengal Board of Secondary Education or its equivalent Board/Council with English, Mathematics and Physical Science/Science/Science and Technology amongst others as subjects and secure at least 35% marks (no rounding off) in aggregate without additional. Conforming to the benchmark of 35% marks (no rounding off) in aggregate is a must, failing which candidature will be cancelled even after allotment of a seat.
- The candidate should not be born after 01.07.2007 and there is no upper age limit.

For candidates taking admission in 2nd Year:
- Students passing 12th Class with Vocational / Technical subjects or 10th + (2 years ITI). ITI candidates must possess original marksheet or pass certificate at the time of Admission.
- Passed / Appeared* 10+2 examination with Physics and Chemistry as compulsory subjects along with Mathematics or Biology from any recognized Board/ Council/ Institute
- There is no age limit.

For any query, you may contact the following officials (during office hours only) department-wise for your clarification:

Dr. Koushik Paul	*7866931508*	*About admission process in general*
Dr. Kiran Yarrakula	*7866931502*	*About Civil Engineering Department*
Mr. Subrata Roy	*8159016714*	*About Computer Science & Engineering Dept.*
Dr. Sandip Chanda	*7866931504*	*About Electrical Engineering Dept.*
Dr. Kshirod Kumar Dash	*7866931516*	*About Food Technology Dept.*
Dr. Dharmeswar Dash	*9851617932*	*About Mechanical Engineering Dept.*

For any query, you may also mail to the department-wise e-mail IDs:

Civil Engineering	kiran@gkciet.ac.in
Computer Science &Engineering	subrata@gkciet.ac.in
Electrical Engineering	sandip@gkciet.ac.in
Mechanical Engineering	dharmeswar@gkciet.ac.in
Food Processing Technology	kshirod@gkciet.ac.in
Academic Section	koushik@gkciet.ac.in

Steps to be followed:

(1) Submission of the following documents (original/photocopy) physically required during admission:

Sl. No.	Items
(i)	Duly filled in Application Form. (The application format is available in our Institute website, www.gkciet.ac.in, please see **Annexure-I**) (Please visit the ***Disciplinary Rules & Regulation for Students of this Institute*** as available in Institute website at www.gkciet.ac.in before filling your Application Form, all students of this Institute must obey the same during their stay of the Diploma Program)
(ii)	Rank Card of JEXPO/VOCLET-2022.
(iii)	Final Allotment Letter and seat booking fee receipt issued by the State Council.
(iv)	Migration Certificate (for such candidate who had passed before the year 2022 and admitted for their higher study in any Institute/College/University etc.) or a declaration in a Stamp Paper of Rs. 10/- by the Candidate and Parents/Guardian mentioning not pursuing any higher study or Migration Certificate is to be submitted (if applied for the same or not available) by end of September, 2022. (For declaration format, please see **Annexure-II**). ***(original document only)***
(v)	Admit Card of Madhyamik or equivalent examination
(vi)	Mark-sheet of Madhyamik or equivalent examination
(vii)	Certificate of Madhyamik or equivalent examination
(viii)	Admit Card of H.S./H.S. (Vocational) or Xth +(2 years ITI) for 2nd year admission (if applicable)
(ix)	Marksheet of H.S./ H.S. (Vocational) or Xth +(2 years ITI) for 2nd year admission (if applicable)
(x)	Certificate of H.S./H.S. (Vocational) or Xth +(2 years ITI) for 2nd year admission (if applicable)
(xi)	Address Proof/Domicile Certificate from the Competent Authority in Proforma A/B/C (Format as per **Annexure-III**) *(Original)*
(xii)	Aadhar Card of the Candidate
(xiii)	Caste Certificate issued by the competent authority for candidates allotted under category of SC/ST/OBC-A/OBC-B certificate. **SC/ST candidates having such certificates issued by the authorities of states other than West Bengal are not eligible for reserved seats. They are to be considered as General.**

(xiv)	Physically Challenged Certificate issued by the competent authority (to be issued by any Govt. hospital) for candidates those are allotted under category of PC (Physically Challenged). Certificate must state the degree of disability.
(xv)	Income Certificate issued by competent authority (as per **Annexure-IV**) for candidates those are allotted under the scheme of Tuition Fee Waiver (TFW). Candidates who are domiciled in West Bengal and whose annual family income is less than Rs. 2.50 lakhs may be considered under TFW scheme. **(Original)**
(xvi)	Physical Fitness Certificate of Candidate (as per **Annexure-V**) *(Original)*
(xvii)	Affidavit for Anti-Ragging by candidate and parents in a Stamp Paper as per format of **Annexure- VI & VII** *(Original).* Online/Hardcopy.
(xviii)	School Leaving Certificate *(Original)*
(xix)	Soft copy of a recent passport sized colour photograph in JPG/JPEG format

(2) Payment of Fees (for 1st Semester Only)

Only after successful verification of all documents by department faculties, an admission/registration fee (1st Semester Fee)of **Rs. 1205/- (Rs. 905/- for TFW candidates), in addition to the seat booking fee of Rs. 500/- paid to the State Council,** is to be paid in a **single transaction** for admission. Fee Structure for Diploma programs of 3 years duration is enclosed as **Annexure-VIII**. (*Any excess fee collected may be adjusted later*)

The payment can be made by Online Transfer (NEFT/IMPS/Phone Pe/Google Pay etc.)

Details of the Institute Bank Account where the above-mentioned amount is to be transferred through NEFT/IMPS/Phone Pe/Google Pay for confirming your admission in our Institute are:

A/c Holder	**Ghani Khan Choudhury Institute of Engineering and Technology**
A/c No.	**919010044132909**
IFSC	**UTIB0003140**
Bank Name	**Axis Bank**
Branch	**Mangalbari Branch, Malda**
Account Type	**Savings Account**

Mandatorily/must keep receipt of your online transfer/transaction along with the UTR No. and Transaction ID whichever available or both. Respective UTR No. and Transaction ID of your payment are to be provided to us by following Google link and send respective receipt copy to above e-mail ID (department-wise).
https://forms.gle/dAGXpcJMiUfeykPRA

Online transfer can be made from (i) candidate/parents/guardian/relative's bank account, please take print/make pdf file of your transaction/payment or (ii) through any bank, please take receipt from bank and collect UTR No. & Transaction ID of your payment from bank.

(3) Confirmation of your provisional admission (Diploma in A. Y. of 2022-23)
After receiving the receipt, UTR No. and Transaction ID of your online payment, concerned officers/Finance Section will check respective payment status. On successful payment only, concerned departmental officers will confirm your provisional admission in Diploma program of this Institute.

(4) Submission of hard copies of necessary documents
Submit hard copy of the application with all originals as per Sl. No. 1 (i, iv, xi, xvi, xvii, xviii, xix) and self-attested Xerox copies for other necessary documents and **one xerox copy of the whole set** during physical admission as per WBSCTE&VE&SD counseling schedule. Your final admission will be confirmed only after receiving all of the necessary/required documents as per the Institute / affiliating Council.

(5) Hostel Facility
Hostel rooms are not guaranteed. However, the Institute at its own discretion may allot hostel rooms to the students once mess facilities are ready. An amount of Rs. 6,000/- per semester per student (mess charges extra) will be collected as room rent when hostels become operational.

Please follow our Institute website at www.gkciet.ac.in for any update regarding your admission/registration in Diploma programs of this Institute.

This issues with approval of the Competent Authority.

Sd/-
(Dr. Koushik Paul)
Dean (Acad., P & D)

Copy to: Director, GKCIET, Malda for kind information please