



**Ghani Khan Choudhury Institute of Engineering and Technology**  
(A CFTI under the Ministry of Education, Govt. of India)  
Narayanpur, Malda -732141, West Bengal

Date: 30/08/2023

**Notification/Guidelines**  
**Admission/Registration in B.Tech Programs through JELET-2023**  
**Counseling for Academic Year of 2023-24**

**All Candidates,**

Greetings from Ghani Khan Choudhury Institute of Engineering and Technology, Malda — a Centrally Funded Technical Institute (CFTI) established under the Ministry of Education, Govt. of India! In this Academic Year of 2023-24, our Institute is offering AICTE approved B. Tech programs (lateral entry) in (i) **Electrical Engineering**, (ii) **Food Technology** and (iii) **Mechanical Engineering** affiliated to Maulana Abul Kalam Azad University of Technology (MAKAUT), West Bengal.

The admission criteria are:

- Secured a rank in JELET-2023, AND
- Candidate/s must pass Diploma 6<sup>th</sup> (Final) Semester or pass B.Sc Degree exam with Mathematics as a subject in Class XII examination. Candidates can get more information regarding eligibility criteria in JELET-2023 Information Bulletin and also from West Bengal Joint Entrance Examinations Board Counselling Notification No. WBE/Chairman/265 dated 25.08.2023.

You may send your queries in following department-wise e-mail IDs:

<b>Electrical Engineering</b>	sandip@gkciet.ac.in
<b>Food Technology</b>	kshirod@gkciet.ac.in
<b>Mechanical Engineering</b>	dharmeswar@gkciet.ac.in

*You may also contact the following officials for your clarification during office hours:*

<b>Dr. Kshirod Kumar Dash</b>	<b>7866931505</b>	<b>About Food Processing Department and Institute, Training &amp; Placement</b>
<b>Dr. Sandip Chanda</b>	<b>7866931504</b>	<b>About Electrical Engineering Dept.</b>
<b>Mr. Dharmeswar Dash</b>	<b>7866931518</b>	<b>About Mechanical Engineering Dept.</b>
<b>Dr. Koushik Paul</b>	<b>7866931508</b>	<b>About process of admission, filling form &amp; others</b>

**(1) Submission of following documents through offline mode during admission:**

<b>Sl. No.</b>	<b>Items</b>
(i)	Duly filled in Application Form (The application format is available in our Institute website, <a href="http://www.gkciet.ac.in">www.gkciet.ac.in</a> , please see <b>Annexure-I</b> ) (Please visit the <b>Disciplinary Rules &amp; Regulation for Students of this Institute</b> and <b>UGC Anti-ragging Regulations</b> as available in Institute website at <a href="http://www.gkciet.ac.in">www.gkciet.ac.in</a> before filling your Application Form, all

	students of this Institute must obey the same during their stay of Degree Program)
(ii)	Copy of Rank Card/Score Card of JELET-2023 (Self attested in case of Xerox/Print Copy)
(iii)	Copy of Provisional Seat Allocation Letter issued by the JELET-2023 (Self attested in case of Xerox/Print Copy)
(iv)	Copy of any other documents issued by the JELET-2023 (Original or Self Attested in case of Xerox/Print Copy)
(v)	Migration Certificate (for such candidate who passed their qualifying exam before the year of 2023 and admitted for their higher study in any Institute/College/ University etc.) or a declaration in a Stamp Paper of Rs. 10/- by the Candidate and Parents/Guardian mentioning not pursuing any higher study or Migration Certificate is to be submitted (if applied for the same or not available) (For declaration format, please see <b>Annexure-II</b> ) <b>(Original document only)</b>
(vi)	Copy of Admit Card of Secondary or equivalent examination. (Self attested in case of Xerox/Print Copy)
(vii)	Copy of Mark-sheet of Secondary or equivalent examination (Self attested in case of Xerox/Print Copy)
(viii)	Copy of Certificate of Secondary or equivalent examination AND school leaving certificate. (Self attested in case of Xerox/Print Copy)
(ix)	Copy of Admit Card of H.S. or equivalent examination (if available) (Self attested in case of Xerox/Print Copy)
(x)	Copy of Mark-sheet of H.S. or equivalent examination (if available) (Self attested in case of Xerox/Print Copy)
(xi)	Copy of Certificate of H.S. or equivalent examination (if available) (Scan Copy of the Original or Self Attested in case of Xerox/Print Copy)
(xii)	Copy of 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> and 6 <sup>th</sup> Sem. Diploma Grade Report OR Final Year B.Sc. Degree marksheet. (Self attested in case of Xerox/Print Copy) <b>In case Original marksheet of 5<sup>th</sup>/6<sup>th</sup> Semester is pending, student can show downloaded copy of marksheet, signed and stamped by previous Institute.</b>
(xiii)	Copy of Diploma Certificate OR B.Sc. Degree certificate (Self attested in case of Xerox/Print Copy)
(xiv)	Address Proof/Domicile Certificate from the Competent Authority (Refer to Appendix 1 and Appendix 2 of JELET-2023 Information Bulletin) <b>Original Document only. Annexure III</b>
(xv)	Copy of Aadhar Card of the Candidate (Self Attested in case of Xerox/Print Copy)
(xvi)	Copy of Caste Certificate issued by the competent authority for candidates those are allotted under category of SC/ST/OBC-A / OBC-B. (Self attested in case of Xerox/Print Copy)
(xvii)	Copy of Physically Challenged Certificate issued by the competent authority for candidates those are allotted under category of PwD. (Self attested in case of Xerox/Print Copy)
(xviii)	Physical Fitness Certificate of Candidate (as per <b>Annexure- IV</b> ) <b>(Original document)</b>

(xix)	Anti-Ragging by Candidate in a Stamp Paper of Rs. 10/- as per format of <b>Annexure-V (Optional). Online anti-ragging document is mandatory.</b>
(xx)	Anti-Ragging by Parents in a Stamp Paper of Rs. 10/- as per format of <b>Annexure-VI. (Optional). Online anti-ragging document is mandatory.</b>
(xxi)	3 copies of a recent passport sized colour photograph
(xxii)	Yes/No Up-gradation form, if any.
(xxiii)	Affidavit (Rs. 10/- stamp paper) as per format of <b>Annexure-VII Original document</b>
(xxiv)	Income Certificate for TFW-allotted candidates as per <b>Annexure-VIII Original document</b>

*(Wherever self-attested copies are being submitted, students must show original document to verifying officer)*

**The admission fee has to be paid only after departmental faculty verifies and accepts your documents.**

## **(2) Payment of Fees (for 3<sup>rd</sup> Semester Only)**

Only after successful verification of all documents, an admission/registration fee (3<sup>rd</sup> Semester Fee) of **Rs. 30,107/- (Rs. 26,807/- for TFW candidates)** is to be paid for admission. Fee Structure for B. Tech programs of 4 years duration (3-year for lateral entry candidates) is enclosed as **Annexure-IX**.

*(Other fees, if any as per the Institute/affiliating University, will be collected after your admission, and your seat acceptance fee paid to WBJEEB will be refunded as and when WBJEEB sends it to us)*

**The payment can be made by Online Transfer (NEFT/IMPS/Phone Pe/Google Pay etc.)**

Details of the Institute Bank Account where the above-mentioned amount is to be transferred through NEFT/IMPS/Phone Pe/Google Pay for confirming your admission in our Institute are:

<b>A/c Holder</b>	<b>Ghani Khan Choudhury Institute of Engineering and Technology</b>
<b>A/c No.</b>	<b>919010044132909</b>
<b>IFSC</b>	<b>UTIB0003140</b>
<b>Bank Name</b>	<b>Axis Bank</b>
<b>Branch</b>	<b>Mangalbari Branch, Malda</b>
<b>Account Type</b>	<b>Savings Account</b>

***Students must keep receipt of online transfer/transaction along with the UTR No. and Transaction ID whichever available or both. Respective UTR No. and Transaction ID of your payment are to be provided to us by following Google link.***

**<https://forms.gle/qvn4rjc7m7FgKbY57>**

***Online transfer can be made from (i) candidate/parents/guardian/relative's bank account, please take print/make pdf file of your transaction/payment or (ii) through any bank, please take receipt from bank and collect UTR No. & Transaction ID of your payment from bank.***

**OR admission fee payment can be made through D.D./Cash/Card Swiping**

### **(3) Confirmation of your provisional admission (B. Tech in the A. Y. of 2023-24)**

After receiving the receipt, UTR No. and Transaction ID of your online payment or Demand Draft, concerned officers/Finance Section will check respective payment status. On successful payment only, concerned departmental officers will confirm your provisional admission in B.Tech program of this Institute.

### **(4) Submission of hard copies of necessary documents**

Submit hard copy of the application with all originals as per Sl. No. 1 (i, v, xiv, xviii, xix, xx, xxiii, xxiv) and self-attested xerox copies for other necessary documents as per the section (1) physically in the Academic Office/respective departments of our Institute during admission/counselling. **Timeline of physical reporting will be as per WBJEEB notifications.** Additional documents as per the affiliating University may be required before registration under the affiliating University. Your final admission will be confirmed only after receiving all of the necessary/required documents by the Institute / affiliating University.

### **(5) Hostel Facility**

**Hostel rooms are not guaranteed.** However, the Institute at its own discretion may allocate hostel rooms to the students once mess facilities are ready. An amount of Rs. 6,000/- per semester per student (mess charges extra) will be collected as room rent when hostels become operational.

Students are advised to get updated information from HMC Cell. Students may also visit Institute website>Facilities> Hostel or Institute website>Academics> Tuition and Hostel Fees for more information.

### **(6) Cancellation of admission and refund rules**

Cancellation of admission is possible only till the last date of MAKAUT online registration which will be notified on MAKAUT website from time to time; however, the process will be initiated only after submission of a hardcopy application by the student. For any possible refunds, suitable notice will be uploaded on the Institute website in due course of time.

**Please follow our Institute website at [www.gkciet.ac.in](http://www.gkciet.ac.in) for any update regarding your admission/registration in B.Tech programs of this Institute.**

This issues with approval of the competent authority.

Sd/-  
(Dr. Koushik Paul)  
**Dean (Acad., P & D)**