

Annexure II
(Application Format for Verification of Scholarship Application)

To
The Director
Ghani Khan Choudhury Institute of Engineering and Technology, Malda, Narayanpur - 732141
Sub: Application for verification and approval of (Title of the Scholarship) _____
Scholarship Form – reg.

Please tick the appropriate (Fresh/Renewal) Application
Sir,

I would like to apply for (Title of the Scholarship) Scholarship. I have filled in the details in the Scholarship Form, which are true and correct to the best of my knowledge. In the Academic Session 2024-2025, I have not received any other Scholarship till date. Kindly verify and approve the form (as mentioned below in the Appeal Box) so that it can be processed further.

Yours faithfully,

Day Scholar/ hosteller: -

Signature:

Date:

Name:

Course: (Diploma/Degree)

Stream:

Registration No:

Roll No:

Semester:

Year: Active

Mobile Number:

Guardian's Signature:

Check List

** Attachments: (Front Page) after fill this institute Annexure II format Send all the original color scanned documents sequentially into a single PDF file at "scholarship@gkciet.ac.in".

Sl.No	Check List	Submitted by Student (Yes/No)	Verified By Institute
1.	Copy of Online Application Form		
2.	Caste Certificate (if any), Physical Disability (PH) certificate (if any)		
3.	Domicile Certificate		
4.	Income Certificate from competent authority (Grade "A" Level Officer with current Financial Year)		
5.	Copy of the receipt of latest Fee Submission & Hostel Fees receipt		
6.	Admit card and result of Secondary/Madhyamik, Result of Higher Secondary, Result of last Examination passed (if any)		
7.	Aadhaar Card (Address Proof)		
8.	Copy of Bank Passbook updated for last 3 months (Front page and Last updated page)		
9.	Copy of the documents related to the previous Scholarship received (if any) and other documents relevant to the Scholarship Scheme (if any)		

Appeal Box

Your Appeal	Detail (reason for which required)	Tick in the appropriate option
Issuance of Bonafide Certificate		
Issuance of Certificate of the Institute as given in the Form		
Photo Attestation		
Online Verification		
Any Other (Give detail)		

(For Office Use only)

Verified By

Verifying Authority	Verified/Rejected (Signature with Date)	Remarks (if rejected)
Mr. Aditya Kumar Singh (Asst. Registrar, Academics)		
Ms. Debadrita Roy, (Trainer,CSE)		
Dr.Imayanmosha Wahlang, (Asst. Prof. CSE)		
Dr.Habib Masum , (Asst. Prof. ME)		
Dr. Kiran Yarrakula,(Dean Students 'Welfare)		
Mr. Ajay Singh (Section officer, Finance Section)		

Submitted Please.

Director

Online verification done from institute side and verified by: