

**Minutes of the 35th meeting of Board of Governors (BoG) of Ghani Khan Choudhury
Institute of Engineering and Technology, Malda held on 19.03.2025 at 12:00 Noon at
GKCIET, Narayanpur, Malda**


Shri Prashant Pole, Director, Disha Consultants
Maitra, 1126 besides Samadhan Hospital
Wright Town, Jabalpur.

In the Chair

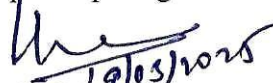
Following members were present in the meeting: -

- | | | |
|----|---|-------------------------|
| 01 | Prof. Avinash Kumar Agarwal (Online)
Director, IIT Jodhpur | Member |
| 02 | Shri. Govind Jaiswal, IAS
Joint Secretary(TEL), Dept. of Higher Education,
Ministry of Education, New Delhi
<i>(Represented by Shri Varun Bhardwaj (Online)
Director, Dept of Higher Education
Ministry of Education, New Delhi)</i> | Member |
| 03 | Shri. Sanjog Kapoor, IRS
JS & FA
Ministry of Education, Govt. of India
<i>(Represented by Shri Narayan Singh Bisht (Online)
Deputy Secretary, Dept. of Higher Education
Ministry of Education, New Delhi)</i> | Member |
| 05 | Shri Anoop Kr Agarwal, IAS
Additional Chief Secretary,
Dept. of Technical Education,
Govt. of West Bengal
<i>(Represented by Shri Dipankar Chakraborty (Online)
Govt. of West Bengal.)</i> | Member |
| 06 | Prof. Arindam Mukherjee (Online)
D/O Chemical Sciences (DCS)
IISER Kolkata | Member |
| 07 | Prof. Pallab Banerji
Materials Science Centre
IIT Kharagpur | Member |
| 08 | Prof. Siby John
Director, GKCIET, Malda | Member |
| 09 | Dr Sandip Chanda
Associate Professor & Dean (FW)
GKCIET, Malda | Member |
| 10 | Shri. U. C. Prasad
Registrar, GKCIET, Malda | Non-Member
Secretary |

As the quorum was confirmed, the Chairman called the meeting to order. At the outset the Chairman welcomed the members of Board of Governors. He specially thanked Prof. Avinash Kumar Agarwal, Prof. Arindam Mukherjee, Prof. Pallab Banerji, Shri. Varun Bhardwaj, Shri Narayan Singh Bisht, Shri Dipankar Chakraborty for sparing their valuable time for participating in the


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Chairman, BoG


(Siby John)
Director, GKCIET


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Non-Member Secretary, BoG

meeting. At the outset the Chairman requested the Director to present a brief account of the students' unrest recently witnessed on campus. After deliberations the Board viewed that the reason for the students' unrest was due to the non-publication of results by the affiliating university (MAKAUT). It opined that the only permanent solution to these kinds of problems would be to get the institute upgraded as a Deemed to be University.

Thereafter, the Chairman requested the Non-Member Secretary to take up the agenda. With the permission of the Chairman, Non-member Secretary presented the agenda items.

Agenda Item No. BoG 35.01: To consider and confirm the minutes of the 34th meeting of BoG of GKCIET, Malda held on 12.12.2024.

Resolution: The minutes confirmed.

Agenda Item No. BoG 35.02: To consider the action taken report on the minutes of the 34th meeting of BoG of GKCIET, Malda.

Resolution: Noted with the following comments:

- (i) It was advised that the institute should make a rigorous follow up with the UGC as well as the MoE regarding the status of the application submitted for upgradation as Deemed to be University and inform the BoG periodically. It was agreed upon that this transition to a deemed to be university shall allow GKCIET to further enhance its academic offering and enjoy the flexibility which is required to achieve its target to fully implement NEP 2020.
- (ii) In order to enhance the research environment in the institute, the M Tech programmes proposal for the session 2025-26 may be pursued. Also, the faculty members should be encouraged to apply for more externally found sponsored projects.

Agenda Item No. BoG 35.03: Items for Reporting

BoG 35.03.01: Academic Development since the last BoG meeting.

Resolution: Noted.

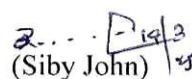
BoG 35.03.02: Research and Development since last BoG meeting

Resolution: Noted. It was opined that more such patents should result from the faculty research in the institute.

BoG 35.03.03: Events/Meeting/Activities since last BoG meeting

Resolution: Noted.


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BoG 35.03:04: Review of the Progress of Dr Sudip Kumar, Das, Asst. Prof. Food Processing Technology, GKCIET, Malda.

Resolution: After going through the reports of the review committee and after thorough discussion, the Board felt that the progress on the directions issued by BoG in its 31st meeting to Dr Sudip Kumar Das is not up-to the mark. The following actions were advised:

- a. The progress of Dr S. K Das may be reviewed on six monthly basis.
- b. Clear message may be communicated to Dr S. K Das regarding effect of noncompliance of the directions of BoG within the scheduled time.

BoG 35.03:05: Progress of Construction Work.

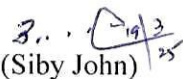
Resolution: The Board of Governors (BoG) again expressed its anguish over the slow progress of work. It noted with concern that the overall progress of the work is less than 25% when 50% of the time allotted exhausted. It advised the following actions, as recommended by Finance Committee:

- a. The Institute may ask the NBCC to submit revised schedule with the already agreed deadline for completion of work. The NBCC should also submit revised bar chart indicating the milestone for each of the work.
- b. The NBCC should be specifically informed that no extension of time would be granted for completion of the project.
- c. It has been noted that the payment made against the RA to the NBCC is in consistency with the physical progress of the work. Also, the institute was advised to ensure the same in future payments also.
- d. The internal committee constituted for the project monitoring should ensure periodic visits to the sites and hold monthly meetings with the NBCC. The NBCC should make a presentation on progress of the work in next BoG meeting.
- e. The MoE may write a letter to NBCC to expedite the completion of works within the scheduled time frame.

BoG 35.03:06: Mission Mode Recruitment status.

Resolution: Noted. On discussion it emerged that the institute was finding it difficult to get the Professor positions filled even after 4 consecutive attempts. It was suggested that alternatives as per rules could be got clarified from the DoPT through the MoE.


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Agenda Item No BoG 35.04: Items for Approval.

BoG 35.04:01: To consider the recommendation of selection committee for the post of Junior Engineer(Civil) & Junior Assistant.

Resolution: The recommendation of selection committee for the post of Junior Assistant and Junior Engineer was approved by BoG. Regarding the post of JE(Civil), it was suggested that the institute may explore the possibility of appointing retired personnel with experience, as the post is unitary in case of the institute where field experience is mandatory.

BoG 35.04:02: To consider Engagement of Adjunct, Honorary, Chair, Professor of Practice (PoP) Emeritus, Contractual, Visiting, Ad hoc and Temporary Faculty

Resolution: The Board appreciated the efforts made by the Institute to bring in the experienced faculty members to offer senior leadership in the departments. The Board approved the proposal.

BoG 35.04:03: To consider approval of Panel of Experts in Selection Committee.

Resolution: Approved. The Director may submit the list so prepared to the Chairman for signature. The available experts from the existing list may also be used appropriately, as required.

BoG 35.04:04: To consider change of format of Annual Performance appraisal report for teaching employees.

Resolution: Approved, as proposed.

BoG 35.04:05: To consider the proposal to convert 25% reserved seats for the North Eastern region to All India category seats.

Resolution: After deliberating on the agenda the board advised the Institute to send the proposal to the MoE for comments, as the proposal needs to be looked at in its totality and the policies of the GoI.

BoG 35.04:06: To consider draft Research and Consultancy Policy for teaching employees of the Institute.


Resolution: Approved, as proposed.

BoG 35.04:07: To consider draft CPDA policy.

Resolution: Approved, as proposed.

BoG 35.04:08: To consider draft Security policy of the Institute.

Resolution: Approved, as proposed. However, the cyber security issues also need to be incorporated.


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BoG 35.04.09: To consider draft Purchase policy of the Institute.

Resolution: Approved, as proposed.

BoG 35.04.10: To consider draft Environment and Sustainable Development Policy of the Institute.

Resolution: Approved, as proposed.

BoG 35.04.11: Case of release of arrears and annual increment to Dr. Sudip Kumar Das, Asst. Prof. (FPT).

Resolution: After thorough discussion, the Board advised the Institute to seek legal opinion regarding release of arrears for promotion to Assistant Professor (Sr Scale) in Pay Level- 11. The annual increment may be released after satisfactory performance report, as advised by the BoG.

BoG 35.04.12: To consider the minutes of 24th meeting of Finance Committee.


Resolution: The Board was appraised of the resolutions adopted by the Finance Committee in its 24th meeting. The Board approved the following resolutions recommended by the Finance Committee.


- The actions recommended by Finance Committee on Agenda Item No 24.03.03 regarding construction work.
- The recommendation by Finance Committee of Agenda Item No 24.03.04 regarding inviting of new tender for outsourced services after incorporating the terms and conditions regarding EPF for outsourcing security works.

Agenda Item No. BoG 35.5: Any other item with the permission of the Chairman.

No item .

The meeting ended with vote of thanks to Chair.


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