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## Ghani Khan Choudhury Institute of Engineering and Technology

(A Centrally Funded Technical Institute under Ministry of H.R.D., Govt. of India.)

Narayanpur, Dist.: Malda, Pin- 732141, West Bengal

Memo No: GKCIET/ 5307

Date: 30.04.2020

### Circular

In compliance to the Office Memorandum issued by Ministry of HRD, Govt. of India on 29.04.2020, vide No. A.44011/4/2020- E.I (pt.), all the employees of GKCIET, Malda are requested to follow the below mentioned instructions for breaking the chain of transmission of COVID-19.

- i) All the officers/ staff (including outsourced staff) working in Institute should download 'Aarogyasetu' App on their mobile phones, immediately.
- ii) Before starting for office, they must review their status on "Aarogyasetu" and commute only when the app shows 'safe' or 'low risk' status.
- iii) The officers/ staff are advised that in case the App shows a message that he/she has a 'moderate' or high risk calculated on the basis of Bluetooth proximity ("recent contact with infected person"), he/she should not come to office and self-isolate for 14 days or till the status becomes 'safe' or 'low risk'.

This issues with the approval of the competent authority.

  
(Md. Abdur Rajjaque)  
Asst. Registrar (A&E)

### Copy to:

1. All Employees (through official E-mail)
2. System Manager for uploading the same on Institute website
3. Security Office(I/c) for information to the security personnel
4. Director, GKCIET, Malda
5. File copy



No.A.44011/4/2020- E.I(pt.)  
भारत सरकार  
Government of India  
मानव संसाधन विकास मंत्रालय  
Ministry of Human Resource Development  
(उच्चतर शिक्षा विभाग)  
(Department of Higher Education)  
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Room No. 235 'C', Shastri Bhavan,  
New Delhi, Dated the 29<sup>th</sup> April, 2020.

OFFICE MEMORANDUM

Subject: Effective use of 'Aarogyasetu' App for breaking the chain of transmission of COVID-19 reg.

The undersigned is directed to refer to Department of Personnel & Training O.M.No.11013/9/2014-Estt(A-III), dated the 29<sup>th</sup> April, 2020 on the subject cited above and to inform the following directions for compliance to improve the safety of all Government officials:

- I. All the Officers, staff (including outsourced staff) working in Central Government should download 'Aarogyasetu' App on their mobile phones, immediately.
  - II. Before starting for office, they must review their status on 'Aarogyasetu' and commute only when the app shows 'safe' or 'low risk' status.
  - III. The officers/staff are advised that in case the App shows a message that he/she has a 'moderate' or high risk calculated on the basis of Bluetooth proximity ("recent contact with infected person"), he/she should not come to office and self isolate for 14 days or till the status becomes 'safe' or 'low risk'.
2. The above instructions are also applicable for the organization/attached and subordinate offices, etc. under the Ministry of Human Resource Development.

  
(Syed Ekram Rizwi)  
Director

To,

All the Officers/Officials of Ministry of Human Resource Development (through e.Office of MHRD).

Copy to:

- I. PS to Hon'ble HRM/PS to Hon'ble MoS(SSD).
- II. PSO to Secretary (HE)/PPS to Secretary (SE&L).
- III. All the Bureau Heads in the Ministry of Human Resource Development with request to issue instructions for all the autonomous/attached/statutory bodies, PSUs etc. attached under their respective Bureaus to strictly follow aforesaid directions.
- IV. PPS to JS(Admn.), Ministry of Human Resource Development.
- V. NIC/CMIS with request to upload O.M. on e.Office portal of the Ministry with suitable caption.