



Ghani Khan Choudhury Institute of Engineering and Technology
(Centrally Funded Technical Institute under Ministry of H.R.D., Govt. of India.)
Narayanpur, Dist: Malda, Pin- 732141, West Bengal

Memo No: GKCIET/5294

Date: 17.04.2020

Office Order

In order to ensure transparency in admissions and with paramount objective of preventing unfair practice in the Institute, Director is pleased to constitute a Grievance Redressal Committee(GRC) at Ghani Khan Choudhury Institute of Engineering and Technology(GKCIET),Malda with the following members to provide a mechanism to the students, teaching and non-teaching staff for Redressal of their grievances.

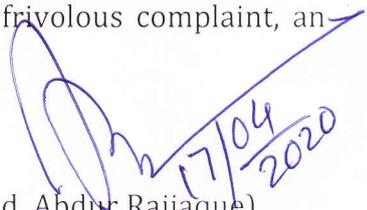
Sl. No.	Name	Capacity
01	Dr. Sandip Chanda, Associate Professor (EE)&Dean SW	Chairman
02	Shri Dharmeswar Dash,Asst. Professor (ME)&OSD-Acad	Co-ordinator
03	Md. Abdur Rajjaque, Asst. Registrar (A&E)	Member
04	Shri Goutam Kr. Ghorai, Asst. Professor (EE)	Member
05	Dr. Tanmoy Sarkar, Asst. Professor (ME)	Member
06.	Shri Siraj Ud Doulah, Trainer(CSE) Non-Formal Section	Member
07.	Mr. Souvik Giri, B. Tech - 2 nd Year Student (FT)	Member*
08.	Ms Samiksha Mahato, B. Tech - 2 nd Year Student (EE)	Member*
09.	Mr. Biltan Ghosh, Dip - 2 nd Year Student (CSE)	Member*
10.	Ms Bhawna, Dip - 2 nd Year Student (EE)	Member*

For email ID and contact numbers, please search at www.gkci.ac.in;

*In case of issues related to grievance of students.

A complaint shall be filed individually in writing along with relevant documents (if any) by an aggrieved student or his/her parents, teaching and non-teaching staff to the Co-ordinator directly or through an email at grievance@gkci.ac.in; which is related to the common problems at Institute level, both Academic and Administrative. All decisions of the Committee are to be placed to the Director for final justification and approval. In case of any false/frivolous complaint, an appropriate action may be initiated against the complainant.

This issues with the approval of the competent authority.


(Md. Abdur Rajjaque)
Asst. Registrar (A&E)

Copy to:

1. All Concerned Members (through e-mail)
2. All employee Members, GKCIET, Malda (through Official e-mail)
3. All Deans/HoDs/ HoS', GKCIET, Malda (through Official e-mail)
4. Director, GKCIET, Malda (through e-mail)
5. File copy